



EDWIN S.W. YOUNG
CITY AUDITOR

OFFICE OF THE CITY AUDITOR

City and County of Honolulu

State of Hawai'i

April 4, 2011

The Honorable Nestor Garcia, Chair
and Members
Honolulu City Council
530 South King Street, Room 202
Honolulu, Hawai'i 96813

Subject: **Office of the City Auditor's Quarterly Report as of March 31, 2011**

This report provides the City Council with an update on the activities of the Office of the City Auditor and summarizes our Fiscal Year 2010-11 Work Plan activities.

Status of Projects Started or Underway

During this quarter, the status of the Office of the City Auditor projects is as follows:

- ***Audit Recommendations Status Report*** of prior audit recommendations was initiated in July 2010. The follow-up audit results will be incorporated into this report. Fieldwork is underway.
- ***Audit of the City's Management Span of Control***: This audit will compare the existing organizational structure in a sample of five departments against current best practices. The audit objectives are to determine if opportunities exist for improving the economy, efficiency, and effectiveness of the sampled departments, and to determine if cost savings are possible. Fieldwork is underway.
- ***Audit of the Tax Delinquency Collection Program of the Department of Budget and Fiscal Services***: Fieldwork was suspended in September and restarted after the Service Efforts and Accomplishments report was issued in March 2011.
- ***Audit of City's Current Fleet of Ambulances (Resolution 09-86)***: was started in March 2011. Preliminary survey will determine the scope and objectives for any audit that moves to the fieldwork stage.

Projects to Be Started

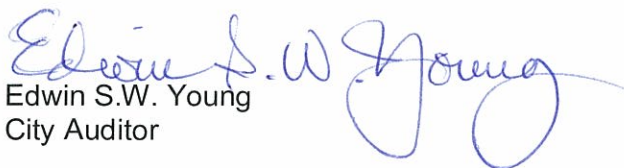
- Monitoring of the Impact of Furloughs on City Operations and Performance (on-going).
- Audit of City Established Non-profits (on-going)
- Audit of Lobbying Activities of the Board of Water Supply (Resolution 09-243)
- Audit of the Policies and Procedures Relating to the Honolulu City Council's Annual Contingency Allowance (Resolution 10-73)
- Audit of the Real Property Assessment Division of the Department of Budget and Fiscal Services (Resolution 10-269)
- Audit of Funds Appropriated for Bicycle Projects (Resolution 10-297)

- Audit of DPR Camping Operations (Resolution 11-46)
- Audit of Process for Handling Contract Bid and Award Protests

Completed Projects (FY2010-11)

- ***Risk Assessment of the City*** (completed in July 2010). Results will be used to develop future work plans and audit areas.
- ***Audit of the Honolulu Police Department's Utilization of the 800 Megahertz Telecommunications System*** (completed in August 2010).
- ***Audit of the Leeward Coast Community Benefits Program*** (completed December 2010). Report identified over \$450,000 in monetary benefits.
- ***Service Efforts and Accomplishments (SEA) Report (2010)*** (completed in March 2011). Report contains city wide and department specific statistics, information and data on city missions, goals, services and programs. Report quantifies inputs, outputs, performance measures, comparisons, and trends over five years. This is the first SEA for Honolulu.
- ***National Citizen Survey (NCS)TM, City and County of Honolulu (2010)*** (completed in March 2011). Report quantifies citizen opinions and ratings for city services, programs, and priorities. This is the second citizen survey for Honolulu.
- ***National Citizen Survey (NCS)TM, City and County of Honolulu (2010) Benchmark Report*** (completed in March 2011). Report provides benchmark for citizen opinions of city services, programs, and priorities compared to national and jurisdictions with populations over 300,000. This is the first benchmark report for Honolulu.
- ***Comprehensive Annual Financial Report (CAFR)*** (completed in December 2010).
- ***City and County of Honolulu - Public Transportation System - Bus and Paratransit Operations, Financial Statements and Supplemental Schedules, June 30, 2010 and 2009*** (completed in October 2010).
- ***City and County of Honolulu – Sewer Fund Financial Statements, June 30, 2010 and 2009*** (completed in December 2010).
- ***Financial Audit of the City and County of Honolulu for Fiscal Year Ended June 30, 2010 - Management Letter*** (completed in December 2010).
- ***Single Audit of Federal Financial Assistance Programs*** (completed in February 2011).
- ***Office of City Auditor Annual Report*** (completed in March 2011).

Respectfully Submitted,


Edwin S.W. Young
City Auditor

c: City Clerk