



LESLIE I. TANAKA, CPA  
CITY AUDITOR

**OFFICE OF THE CITY AUDITOR**  
**CITY AND COUNTY OF HONOLULU**  
1000 ULUOHIA STREET, SUITE 313, KAPOLEI, HAWAII 96707 / PHONE: (808) 692-5134 / FAX: (808) 692-5135

June 29, 2005

TO: Council Chair Donovan Dela Cruz  
Councilmember Todd Apo  
Councilmember Romy Cachola  
Councilmember Charles Djou  
Councilmember Nestor Garcia  
Councilmember Ann Kobayashi  
Councilmember Barbara Marshall  
Councilmember Gary Okino  
Councilmember Rod Tam

SUBJECT: **Proposed Annual Work Plan For FY2005-06—Office of the City Auditor**

In accordance with City Charter Section 3-502.1(c), I submit to the Honolulu City Council my plan of proposed audits for FY2005-06 as follows:

1. Financial Audit of the City and County of Honolulu for FY2004-05,
2. Captive Insurance Study,
3. Audit of the City's Personal Services Contracts,
4. Audit of the City's Executive Staff Out-of-State Travel,
5. Audit of Selected City Information Technology Risks,
6. Audit of the City's Debt Service Practices,
7. Audit of Selected Programs of the Department of Community Services' Community Based Development Division, and
8. Audit of Selected Management Issues of the Honolulu Board of Water Supply.

My office will continue to provide the Honolulu City Council and the public with timely and accurate information on city programs and operations. Through our core values of ***Independence, Objectivity and Professionalism***, we will continue the important work of pursuing greater accountability, efficiency and effective government operations for the City and County of Honolulu.

City Council  
June 29, 2005  
Page 2 of 2

Any comments regarding the proposed audit work plan are welcomed. I would appreciate receiving any comments by July 15, 2005. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Leslie I. Tanaka".

Leslie I. Tanaka, CPA  
City Auditor

c: Mayor Mufi Hannemann  
City Clerk