



EDWIN S.W. YOUNG  
CITY AUDITOR

---

# OFFICE OF THE CITY AUDITOR

## City and County of Honolulu

### State of Hawai'i

---

October 9, 2018

The Honorable Ernest Y. Martin, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

Subject: **Office of the City Auditor's Quarterly Report as of September 30, 2018**

This report provides the Honolulu City Council with an update on the activities of the Office of the City Auditor (OCA) and summarizes our Fiscal Year 2018-19 Work Plan activities.

#### **Projects Completed**

- **Request for Proposals (RFP) for new CAFR contract released December 2017.** Best and Final Offer (BAFO) received April 2018 and evaluated. Contract awarded to Accuity LLP in June 2018.

#### **Projects in Process**

- **Audit of Honolulu Authority for Rapid Transportation (HART) (Follow-Up) (Resolution 17-199, CD1).** Field work in process.
- **Review the Use and Impacts of Single-Use Food Service Containers and Single-Use Plastic Bags (Resolution 18-35, CD1).** Audit of city plastic bag and container program. Field work underway.
- **Comprehensive Annual Financial Report (CAFR).** Financial audit of city and county financial statements for FY2018. Incumbent external accounting firm (KMH LLP) started last year of financial audit contract under OCA in July 2018. External audit includes:
  - **City and County of Honolulu - Public Transportation System - Bus and Paratransit Operations, Financial Statements and Supplemental Schedules, June 30, 2018.**
  - **City and County of Honolulu - Sewer Fund Financial Statements, June 30, 2018**
  - **Financial Audit of the City and County of Honolulu for Fiscal Year Ended June 30, 2018 - Management Letter**
  - **Single Audit of Federal Financial Assistance Programs**
- **Service Efforts and Accomplishments (SEA) Report (FY 2018).** Report contains citywide and department specific statistics, information and data on city missions, goals, services and programs. Report quantifies inputs, outputs, performance measures, comparisons, and trends over five years. This is the ninth SEA for Honolulu. This project includes:
  - **National Citizen Survey (NCS)<sup>TM</sup> City and County of Honolulu (2018) Community Livability Report**

- **National Citizen Survey (NCS)™ City and County of Honolulu (2018) Dashboard Summary of Findings Report**
- **National Citizen Survey (NCS)™ City and County of Honolulu (2018) Trends Over Time Report**
- **National Citizen Survey (NCS)™ City and County of Honolulu (2018) Technical Appendices**
- **Audit of the City's Grants in Aid Recipients and Program.** Preliminary survey underway.
- **Audit of the Department of Enterprise Services Operations – Honolulu Zoo.** Preliminary survey underway.

**Projects Not Started or Suspended**

- **Citizen-Centric Report 2018**
- **Office of the City Auditor Annual Report**
- **Audit of Planning, Permitting, and Enforcement of Construction Ordinances**
- **Audit of Honolulu Fire Department Operations and Practices**
- **Audit of City Towing Contracts**
- **Follow-up Audit of Real Property Assessment and Delinquent Tax Collections (Report No. 12-03 and No. 13-02)**
- **Follow-up Audit of Hanauma Bay Nature Preserve Fund (Report No. 07-02)**
- **Follow-up Audit of Honolulu Liquor Commission (Report No. 05-02)**
- **Audit of P-Card Purchases.** Ongoing review of p-card purchases.

We will continue to provide the Honolulu City Council and the public with information on city programs and operations in support of the openness and transparency in government initiatives. We will also continue the important work of pursuing accountability, efficiency, effectiveness, and economy in government operations for the City and County of Honolulu.

Respectfully Submitted,



Edwin S.W. Young  
City Auditor

c: Mayor Kirk Caldwell  
Roy Amemiya, Jr., Managing Director  
Nelson Koyanagi, Jr., Director, Department of Budget and Fiscal Services  
Glen Takahashi, City Clerk  
Jim Williston, Director, Office of Council Services