

#### OFFICE OF THE CITY AUDITOR CITY AND COUNTY OF HONOLULU

1001 KAMOKILA BOULEVARD, SUITE 216, KAPOLEI, HAWAII 96707/ PHONE: (808) 768-3134 / FAX: (808) 768-3135

December 21, 2011

Mr. David K. Tanoue, Director Department of Planning and Permitting City and County of Honolulu 650 South King Street, 7th Floor Honolulu, Hawai'i 96813

Dear Mr. Tanoue,

As part of our fieldwork for the *Audit of the Span of Control of Selected Departments of the City and County of Honolulu*, we created detailed organizational charts for each department in our sample. Attached is a copy of the organizational chart that we have produced for your department.

Administrative Directive No. 96 requires that all departments and agencies submit updated organizational and functional charts through the Department of Budget and Fiscal Services to the managing director by the first working day after July 1 of each year. We hope your department can use this organization chart to fulfill this requirement.

If you have any questions or concerns, please do not hesitate to contact me at 768-3130.

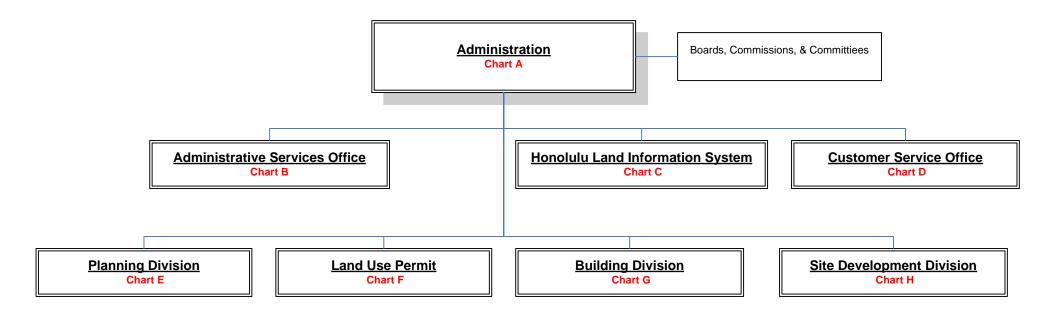
Sincerely,

City Auditor

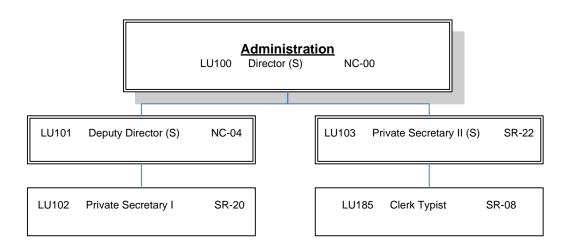
C:

Doug Chin, Managing Director

#### City & County of Honolulu Department of Planning & Permitting Organization Chart



City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart A: Administration



City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart B: Administrative Services Office

Administrative Services Office

LU104 Administrative Services Officer III (S)

EM-05

LU129 Secretary Reporter SR-18 LU604 Secretary Reporter SR-18 LU110 Personnel Clerk I SR-13

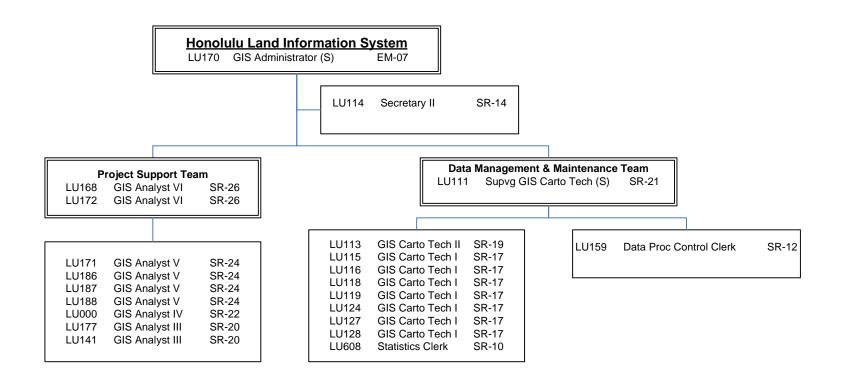
LU126 Sr. Clerk Typist SR-10

LU109 Administrative Specialist II

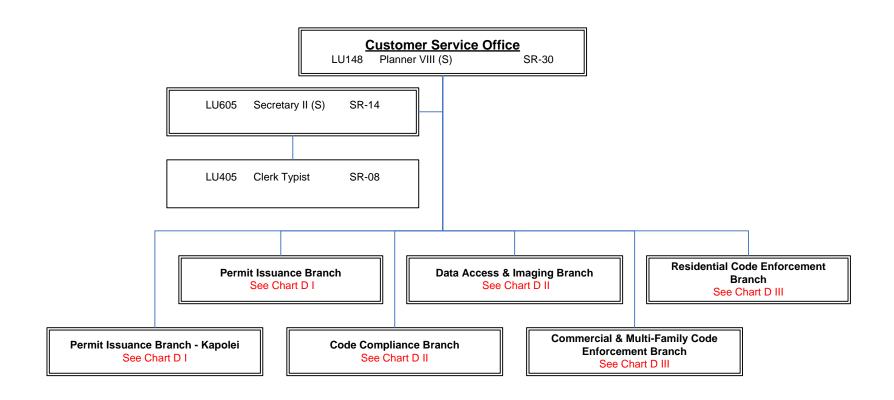
SR-22

#### City & County of Honolulu Department of Planning & Permitting Organization Chart

Chart C: Honolulu Land Information System



City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart D: Customer Service Office

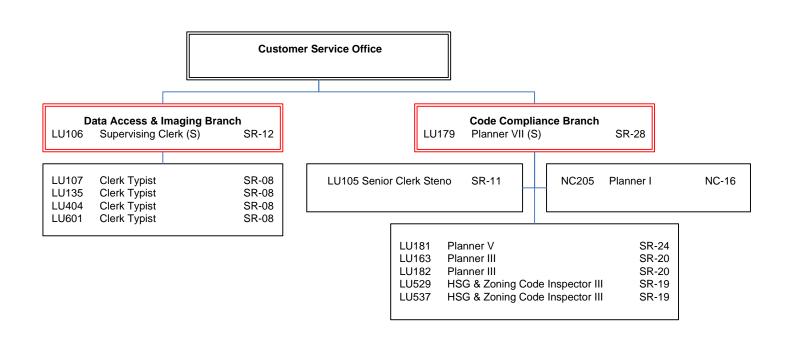


## City & County of Honolulu Department of Planning & Permitting Organization Chart Chart D I: Customer Service Office

	nit Issuance Branch - HN hief Building Inspector (S)				Issuance Branch - Kapolei (xamining Engineer III(S)	SR24
LU485 LU468 LU469	Senior Building Inspecto Senior Building Inspecto Senior Building Inspecto	or SR-21 or SR-21	L	U442	Senior Building Inspector	SR-21
LU473	Senior Building Inspector Building Inspector Aide	SR-19	L	.U446	Building Inspector	SR-19
LU527	HSG & Zoning Code Ins			.U414 .U416	Building Permit Clerk II Building Permit Clerk II	SR-13 SR-13
				U348	Building Permit Clerk II	SR-13
LU184 LU347 LU409	Building Permit Clerk II Building Permit Clerk II Building Permit Clerk II	SR-13 SR-13 SR-13	L	U349	Building Permit Clerk I	SR-11
LU411 LU415	Building Permit Clerk II Building Permit Clerk II	SR-13 SR-13	N	IC001	Part Time Ast. Clerk Typist	SR-08
LU346	Building Permit Clerk I	SR-11				
LU408 LU410	Building Permit Clerk I Building Permit Clerk I	SR-11 SR-11				
LU412	Building Permit Clerk I	SR-11				
LU413	Building Permit Clerk I	SR-11				
LU417 LU418	Building Permit Clerk I Building Permit Clerk I	SR-11 SR-11				
LU419	Building Permit Clerk I	SR-11				
Ass	sistant Clerk	SR-04				
	Assistant Clerk					
Ass		SR-04 SR-04 SR-04				

**Customer Service Office** 

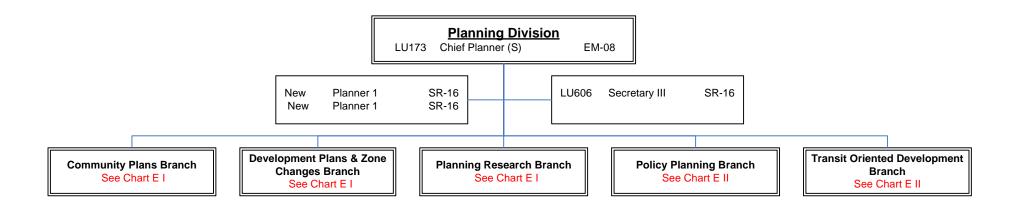
City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart D II: Customer Service Office



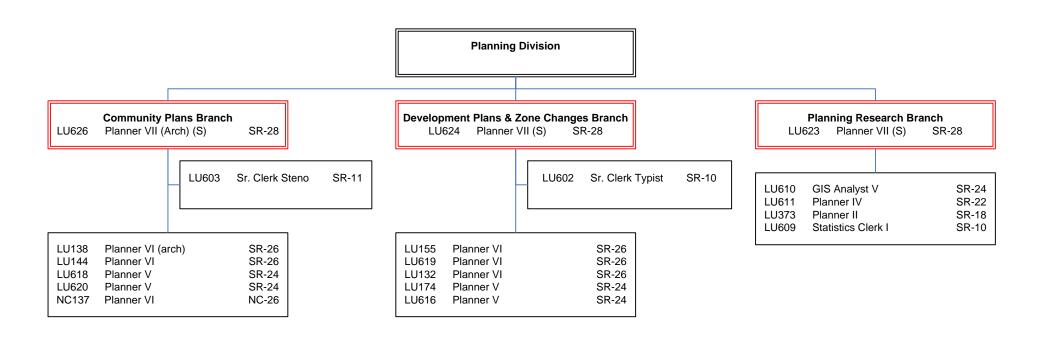
# City & County of Honolulu Department of Planning & Permitting Organization Chart Chart D III: Customer Service Office

		Custo	ce Office	
LU543	Residential Code Enforcement Br HSG & Zoning Code Inspector VI	uu	Commercial & Multi-Family Code Enfo LU491 Chief Building Inspector (S)	rcement Branch SR-26
LU538 LU539 LU540 LU542 LU526 LU528 LU530 LU531 LU531 LU533 LU535 LU535 LU536 LU534 LU371 LU300	HSG & Zoning Code Inspector IV HSG & Zoning Code Inspector III	SR-21 SR-21 SR-21 SR-19 SR-19 SR-19 SR-19 SR-19 SR-19	LU541 HSG & Zoning Code Inspecto LU465 Senior Building Inspector LU466 Senior Building Inspector LU478 Senior Building Inspector LU441 Building Inspector LU449 Building Inspector LU457 Building Inspector LU461 Building Inspector LU372 Building Inspector LU372 Building Inspector Aide	SR-21 SR-21 SR-21 SR-21 SR-19 SR-19 SR-19 SR-19 SR-14

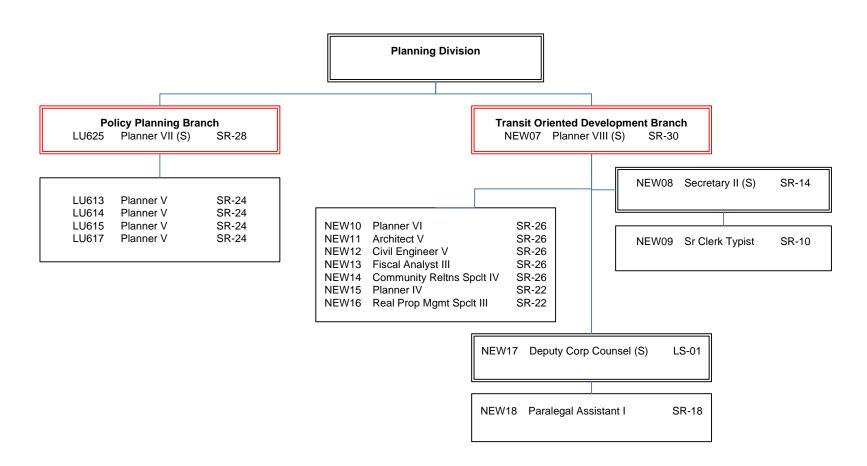
City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart E: Planning Division



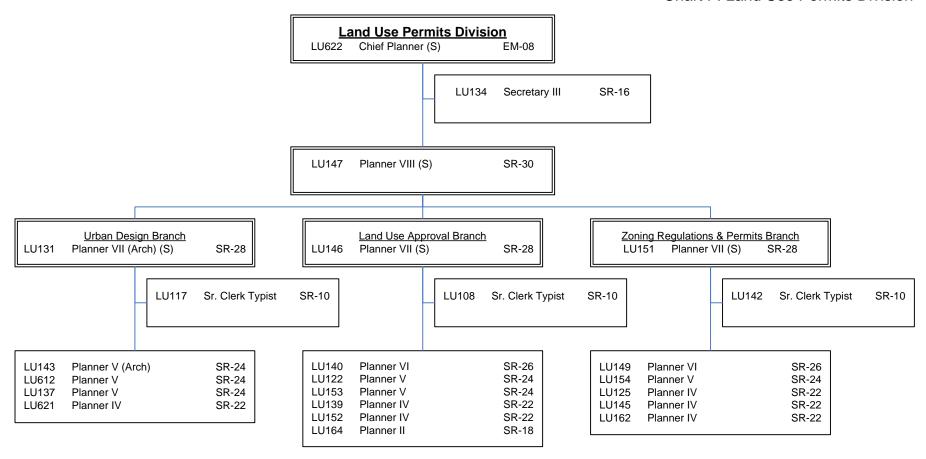
## City & County of Honolulu Department of Planning & Permitting Organization Chart Chart E I: Planning Division



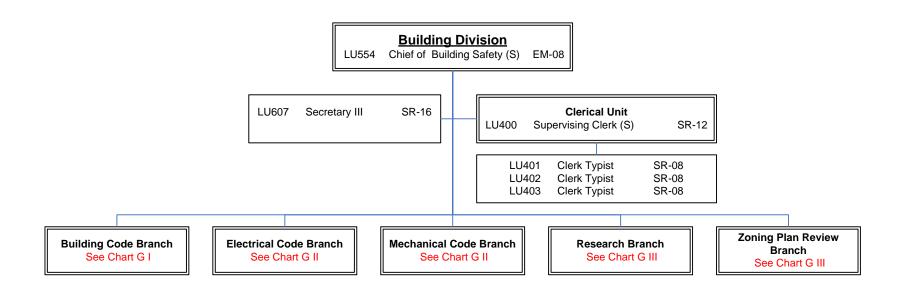
City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart E II: Planning Division



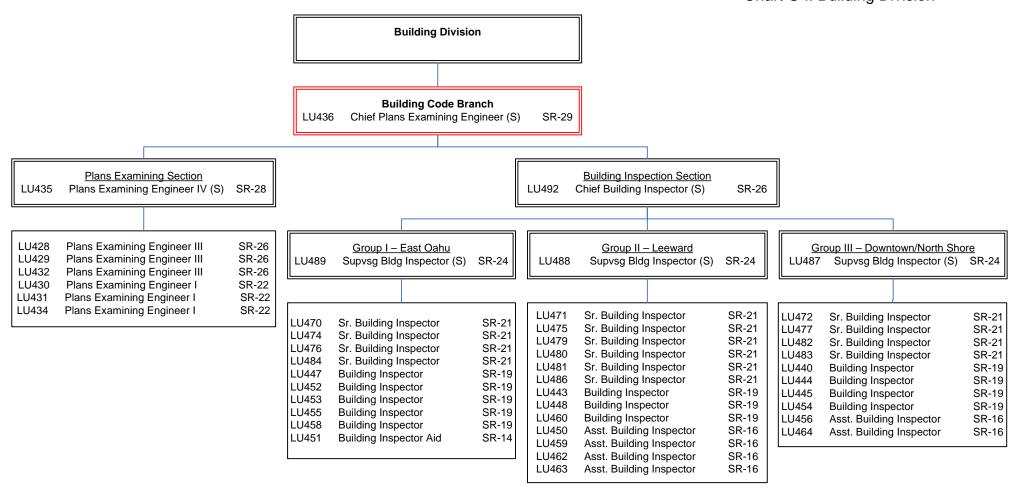
City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart F: Land Use Permits Division



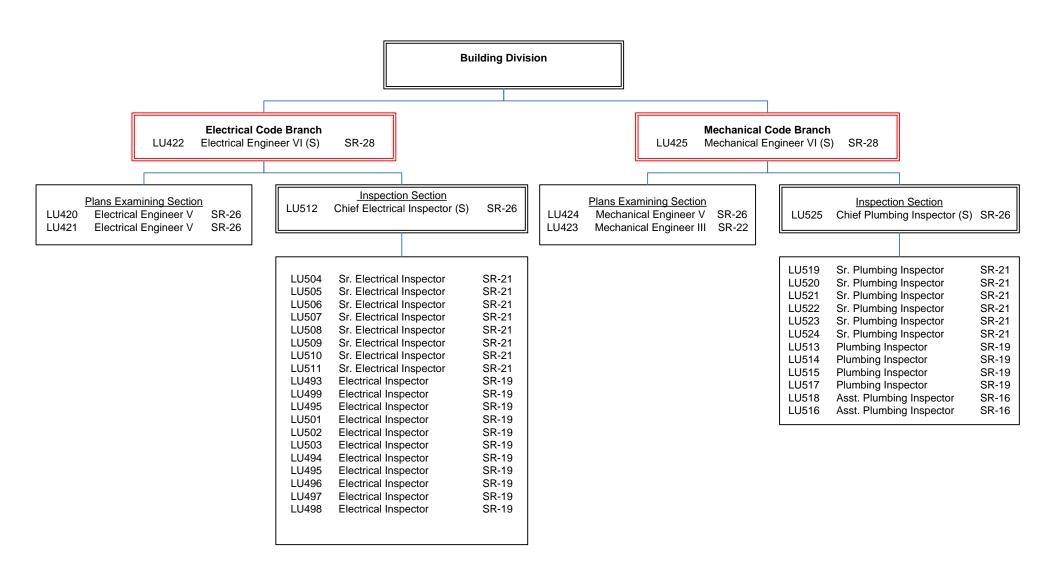
City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart G: Building Division



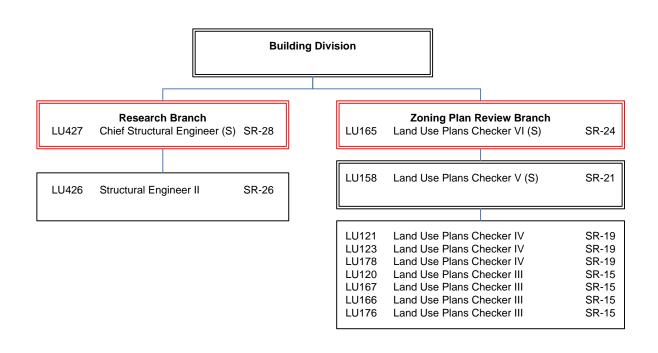
#### City & County of Honolulu Department of Planning & Permitting Organization Chart Chart G I: Building Division



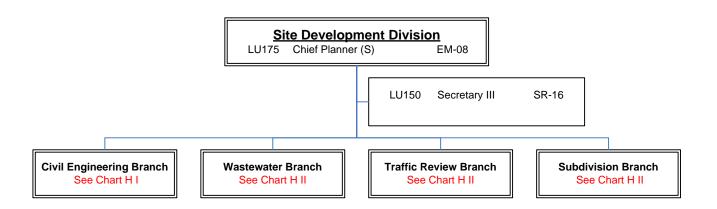
#### City & County of Honolulu Department of Planning & Permitting Organization Chart Chart G II: Building Division



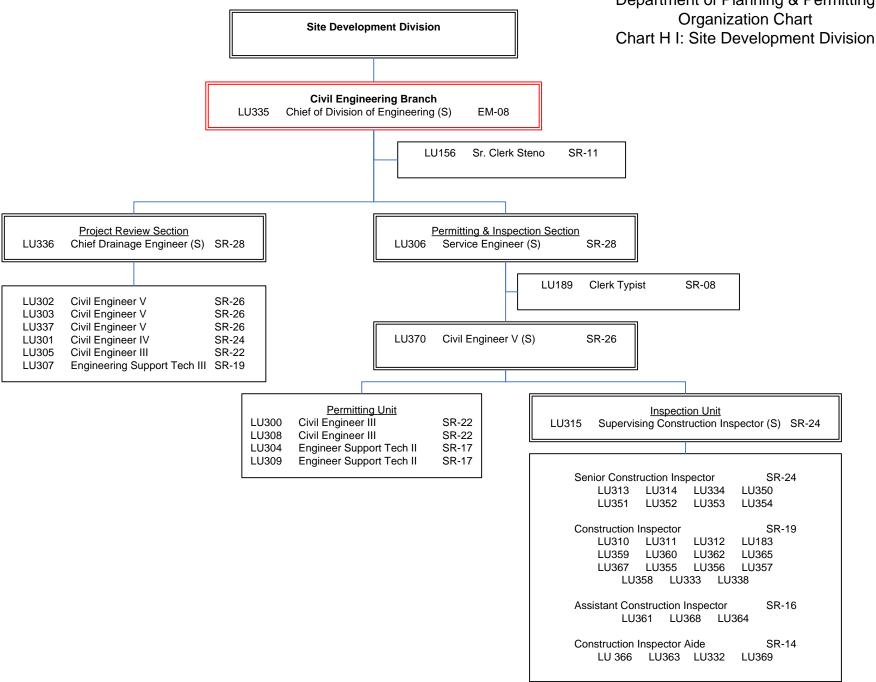
### City & County of Honolulu Department of Planning & Permitting Organization Chart Chart G III: Building Division



City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart H: Site Development Division



#### City & County of Honolulu Department of Planning & Permitting **Organization Chart**



City & County of Honolulu
Department of Planning & Permitting
Organization Chart
Chart H II: Site Development Division

