

OFFICE OF THE CITY AUDITOR
CITY AND COUNTY OF HONOLULU

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EDWIN S.W. YOUNG
CITY AUDITOR

December 21, 2011

Mr. Michael R. Hansen, Director
Department of Budget and Fiscal Services
City and County of Honolulu
530 South King Street, Room 208
Honolulu, Hawai'i 96813

Dear Mr. Hansen,

As part of our fieldwork for the *Audit of the Span of Control of Selected Departments of the City and County of Honolulu*, we created detailed organizational charts for each department in our sample. Attached is a copy of the organizational chart that we have produced for your department.

Administrative Directive No. 96 requires that all departments and agencies submit updated organizational and functional charts through the Department of Budget and Fiscal Services to the managing director by the first working day after July 1 of each year. We hope your department can use this organization chart to fulfill this requirement.

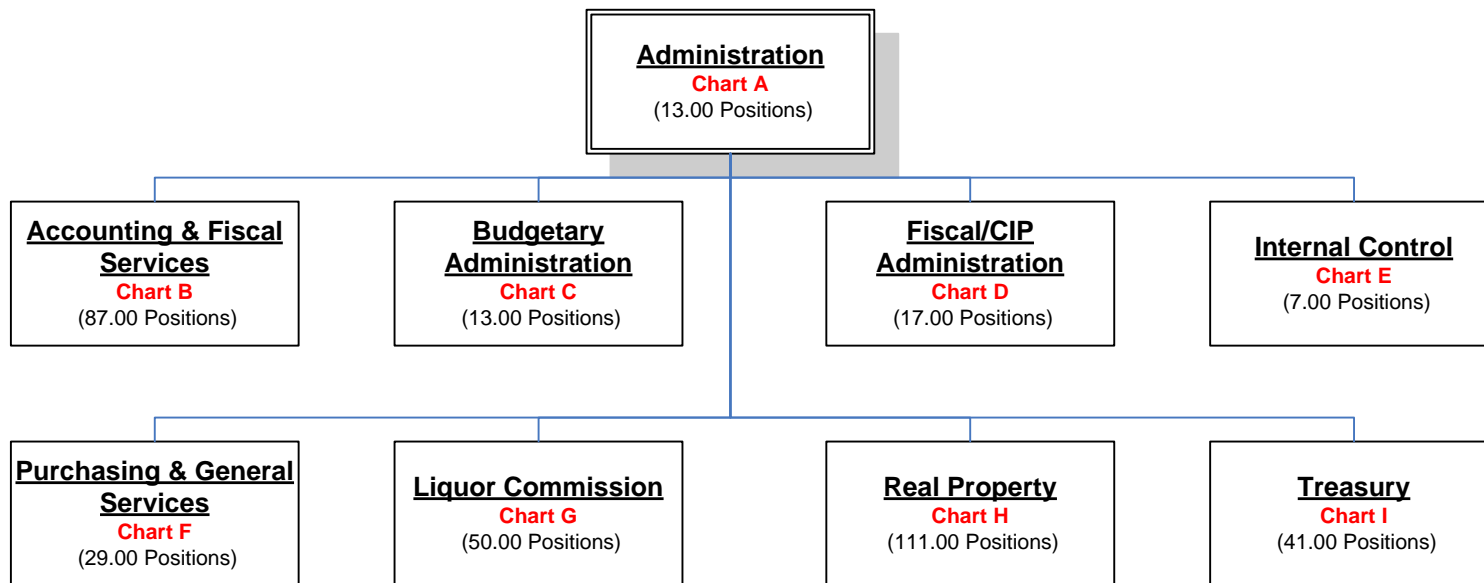
If you have any questions or concerns, please do not hesitate to contact me at 768-3130.

Sincerely,

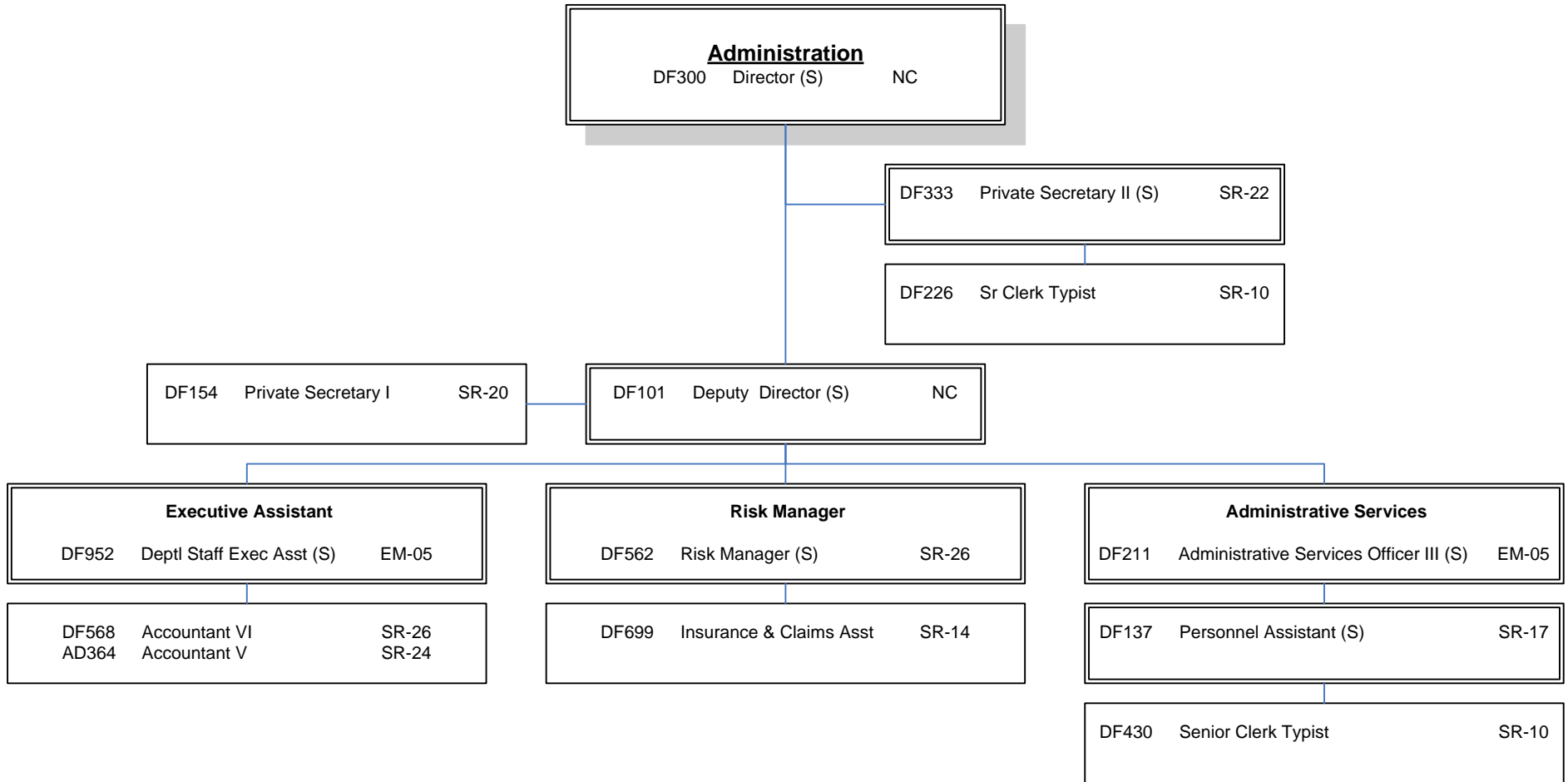

Edwin S. W. Young
City Auditor

c: Doug Chin, Managing Director

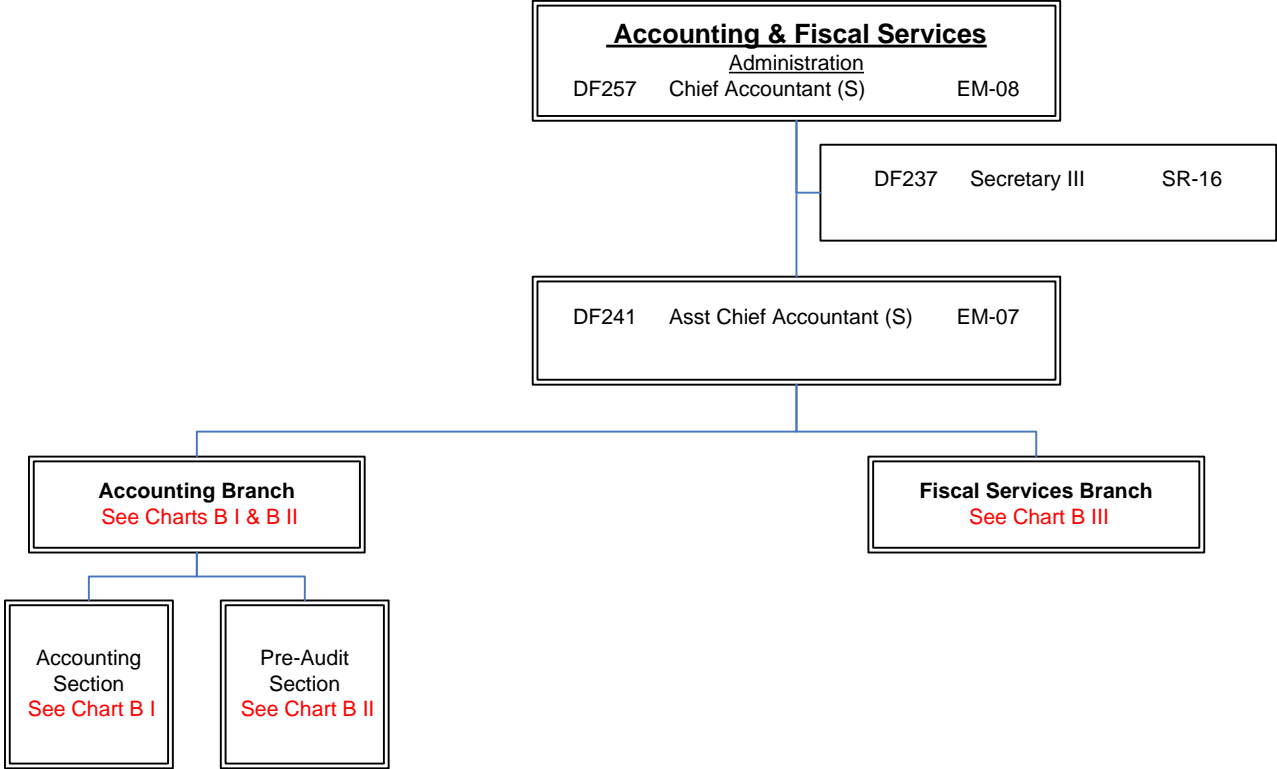
City & County of Honolulu
Department of Budget & Fiscal Services
(BFS)
Organization Chart



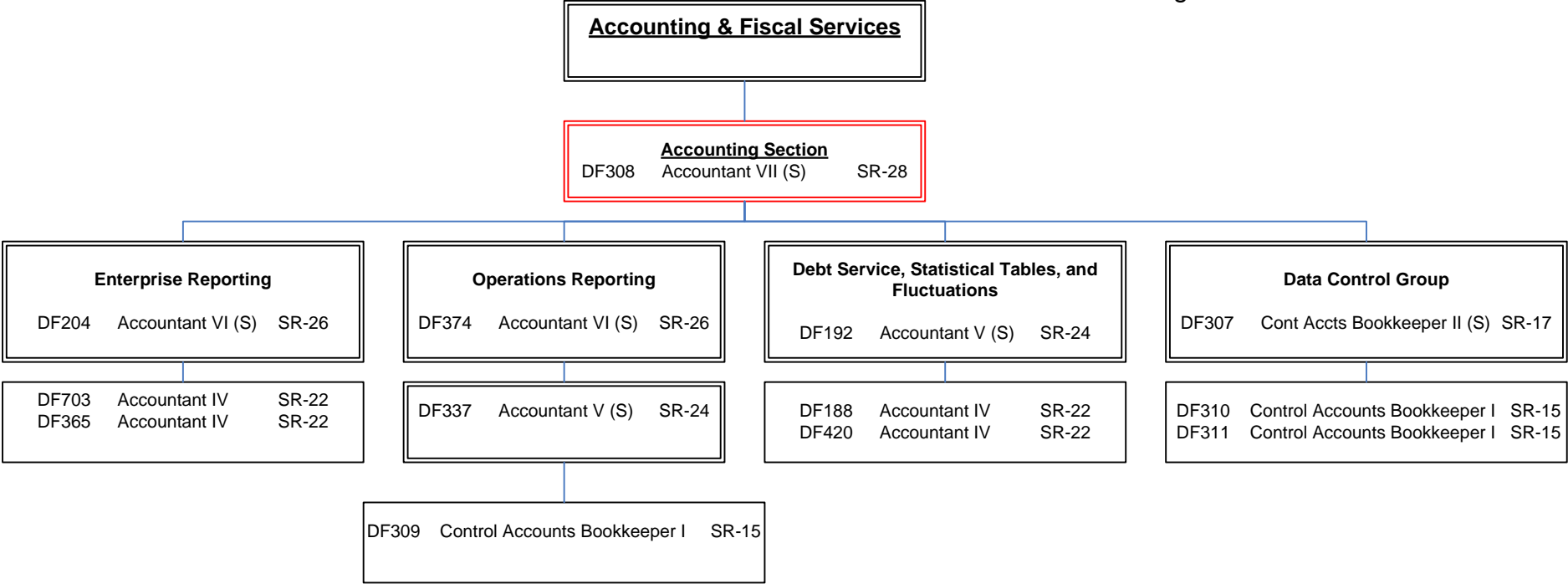
City and County of Honolulu
 Department of Budget and Fiscal Services
 Chart A: Administration
 Organization Chart



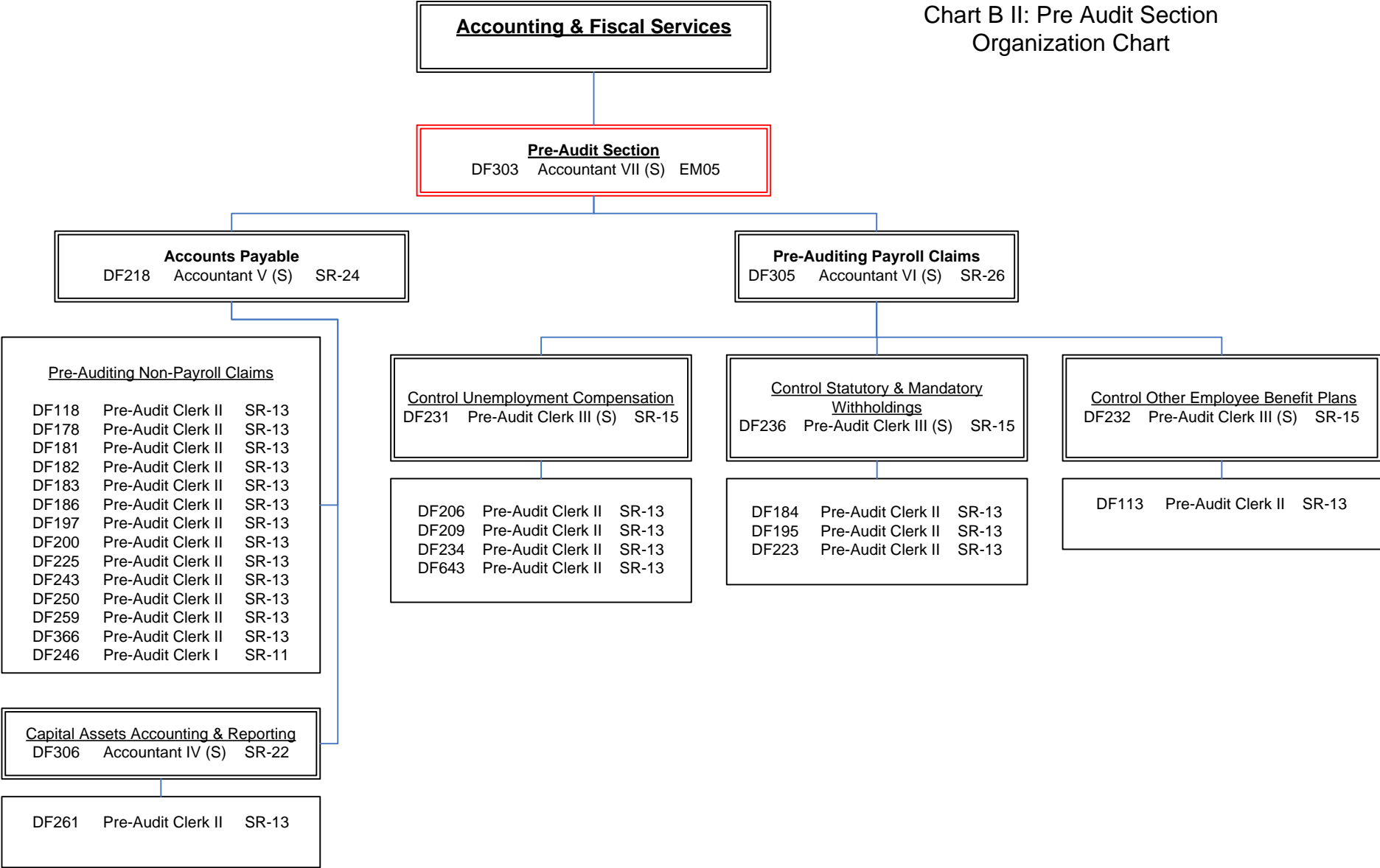
City & County of Honolulu
Department of Budget and Fiscal Services
Chart B: Accounting & Fiscal Services
Organization Chart



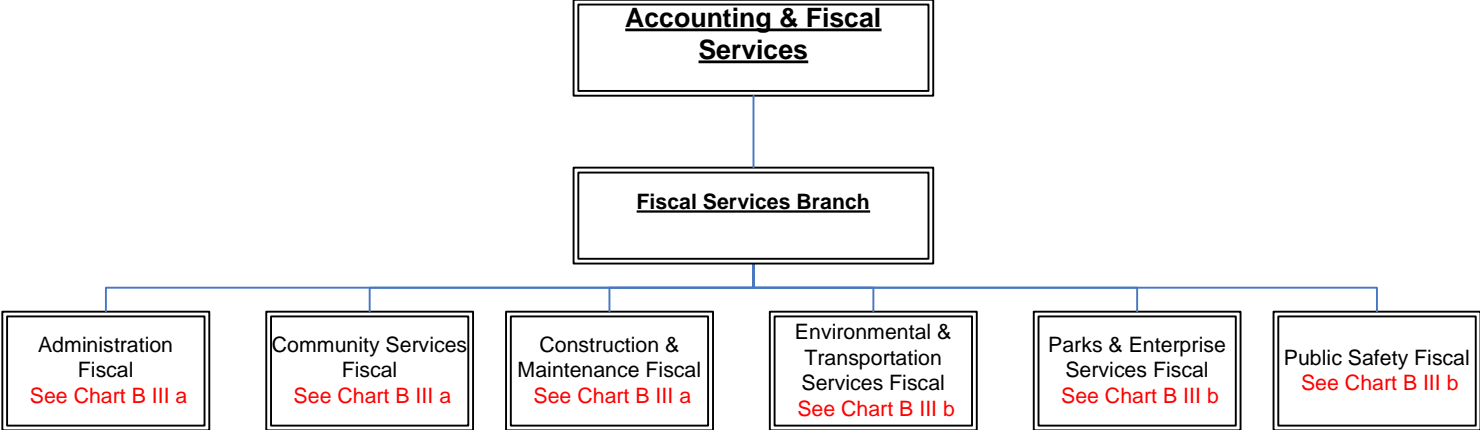
City & County of Honolulu
 Department of Budget and Fiscal Services
 Chart B I: Accounting Section
 Organization Chart



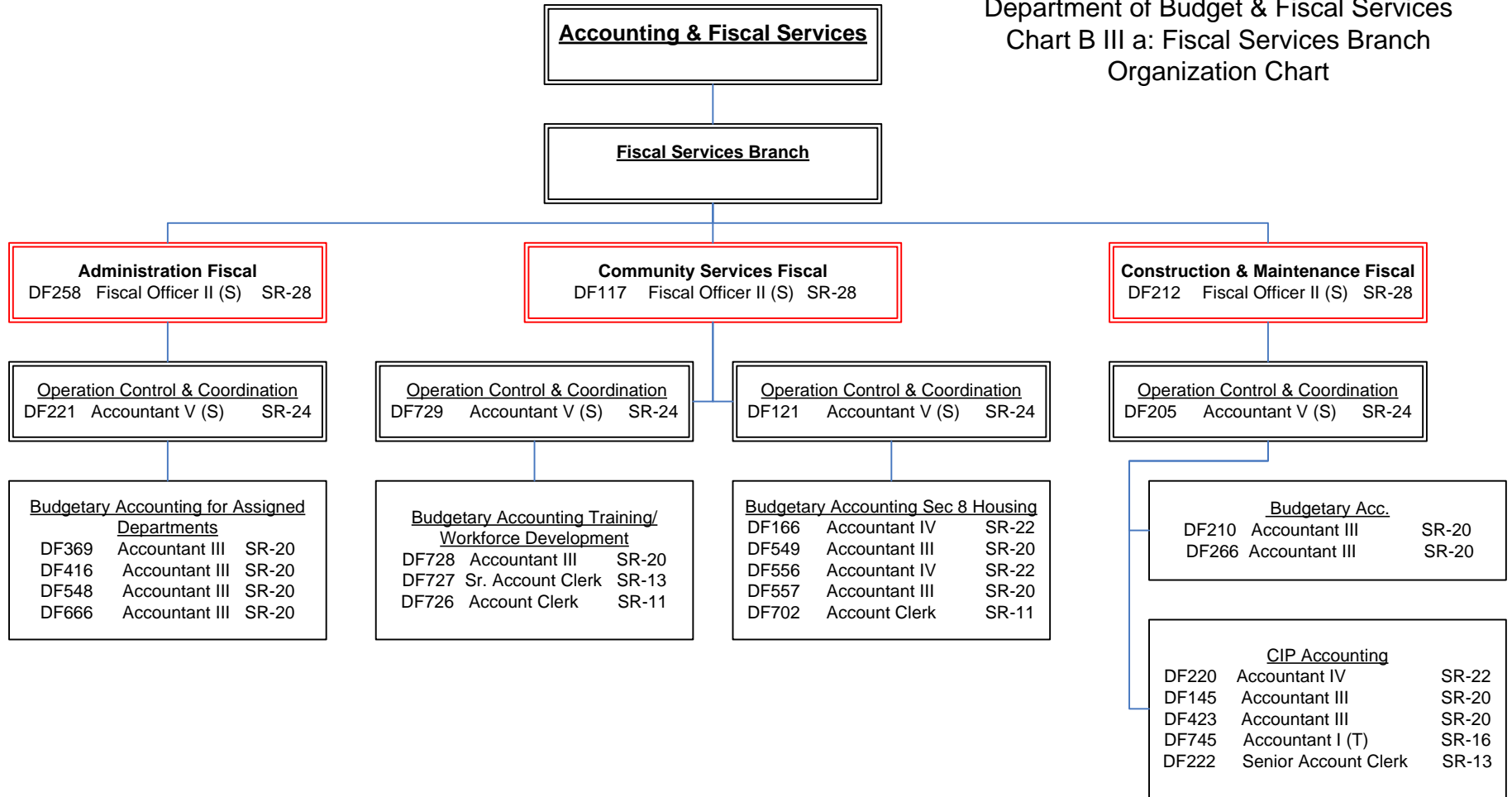
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart B II: Pre Audit Section
 Organization Chart



City & County of Honolulu
Department of Budget & Fiscal Services
Chart B III: Accounting & Fiscal Services
Organization Chart



City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart B III a: Fiscal Services Branch
 Organization Chart



Accounting & Fiscal Services

Fiscal Services Branch

Administration Fiscal
 DF258 Fiscal Officer II (S) SR-28

Community Services Fiscal
 DF117 Fiscal Officer II (S) SR-28

Construction & Maintenance Fiscal
 DF212 Fiscal Officer II (S) SR-28

Operation Control & Coordination
 DF221 Accountant V (S) SR-24

Operation Control & Coordination
 DF729 Accountant V (S) SR-24

Operation Control & Coordination
 DF121 Accountant V (S) SR-24

Operation Control & Coordination
 DF205 Accountant V (S) SR-24

Budgetary Accounting for Assigned Departments
 DF369 Accountant III SR-20
 DF416 Accountant III SR-20
 DF548 Accountant III SR-20
 DF666 Accountant III SR-20

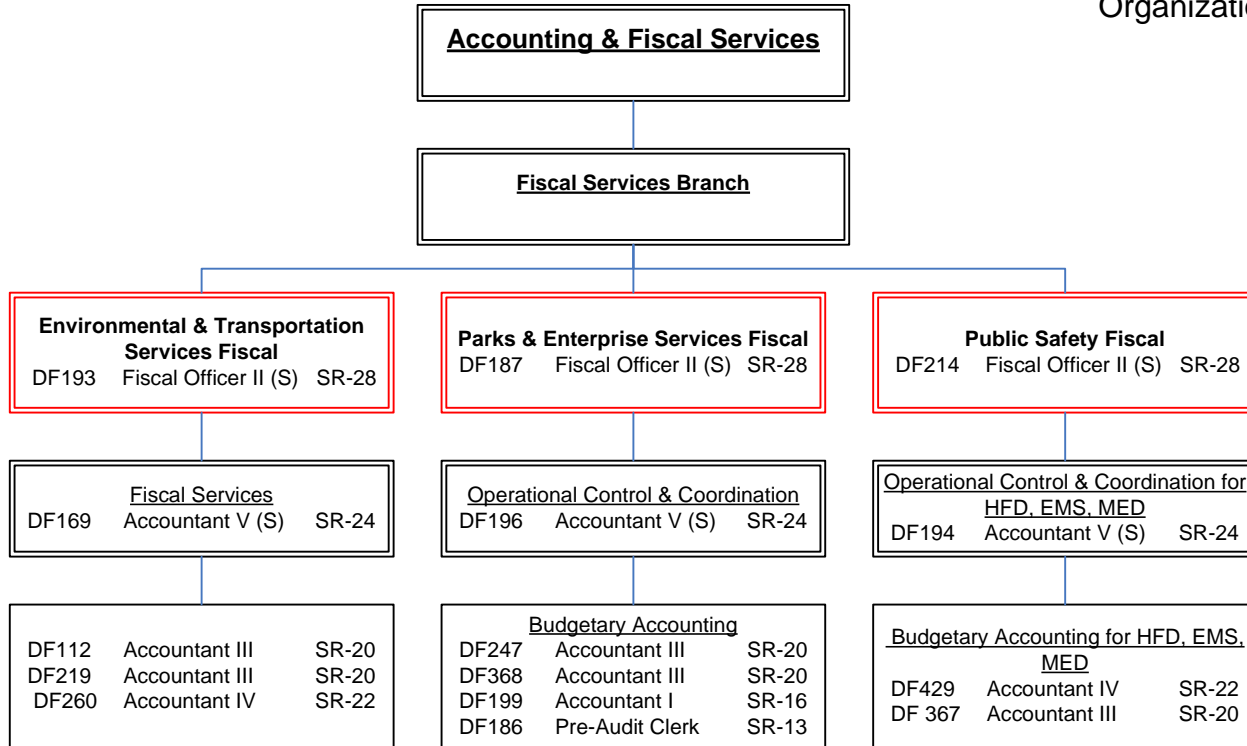
Budgetary Accounting Training/ Workforce Development
 DF728 Accountant III SR-20
 DF727 Sr. Account Clerk SR-13
 DF726 Account Clerk SR-11

Budgetary Accounting Sec 8 Housing
 DF166 Accountant IV SR-22
 DF549 Accountant III SR-20
 DF556 Accountant IV SR-22
 DF557 Accountant III SR-20
 DF702 Account Clerk SR-11

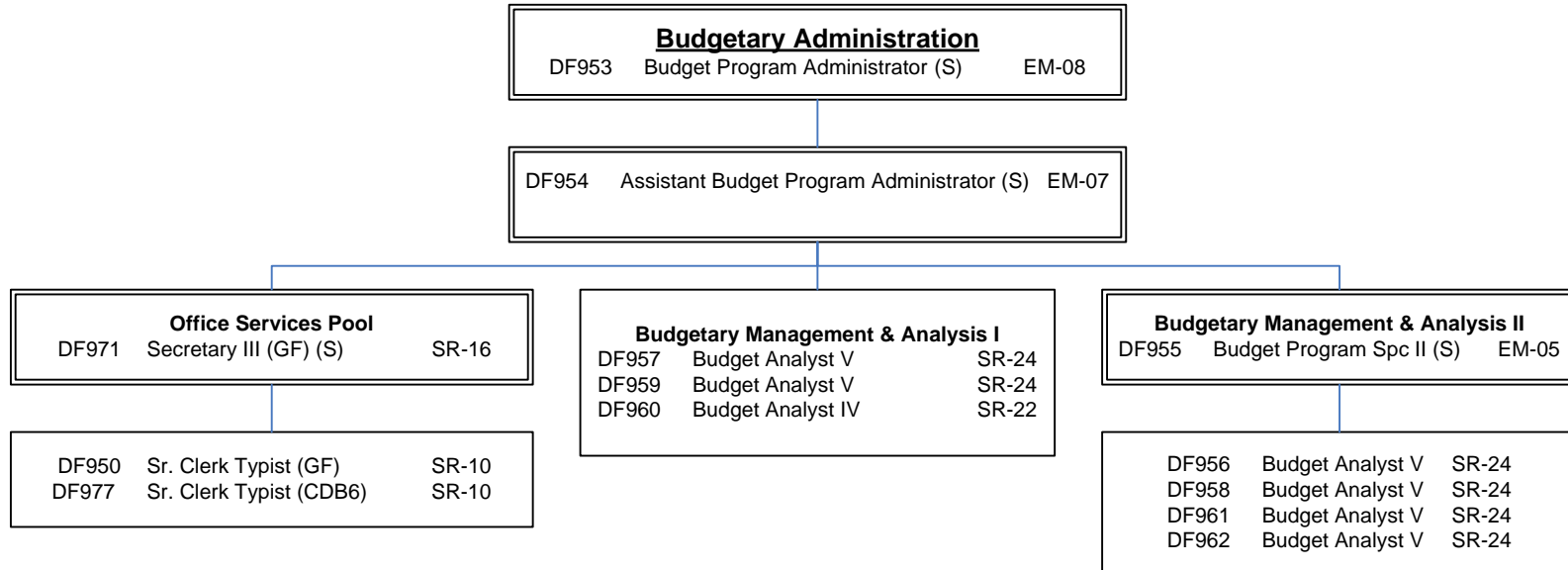
Budgetary Acc.
 DF210 Accountant III SR-20
 DF266 Accountant III SR-20

CIP Accounting
 DF220 Accountant IV SR-22
 DF145 Accountant III SR-20
 DF423 Accountant III SR-20
 DF745 Accountant I (T) SR-16
 DF222 Senior Account Clerk SR-13

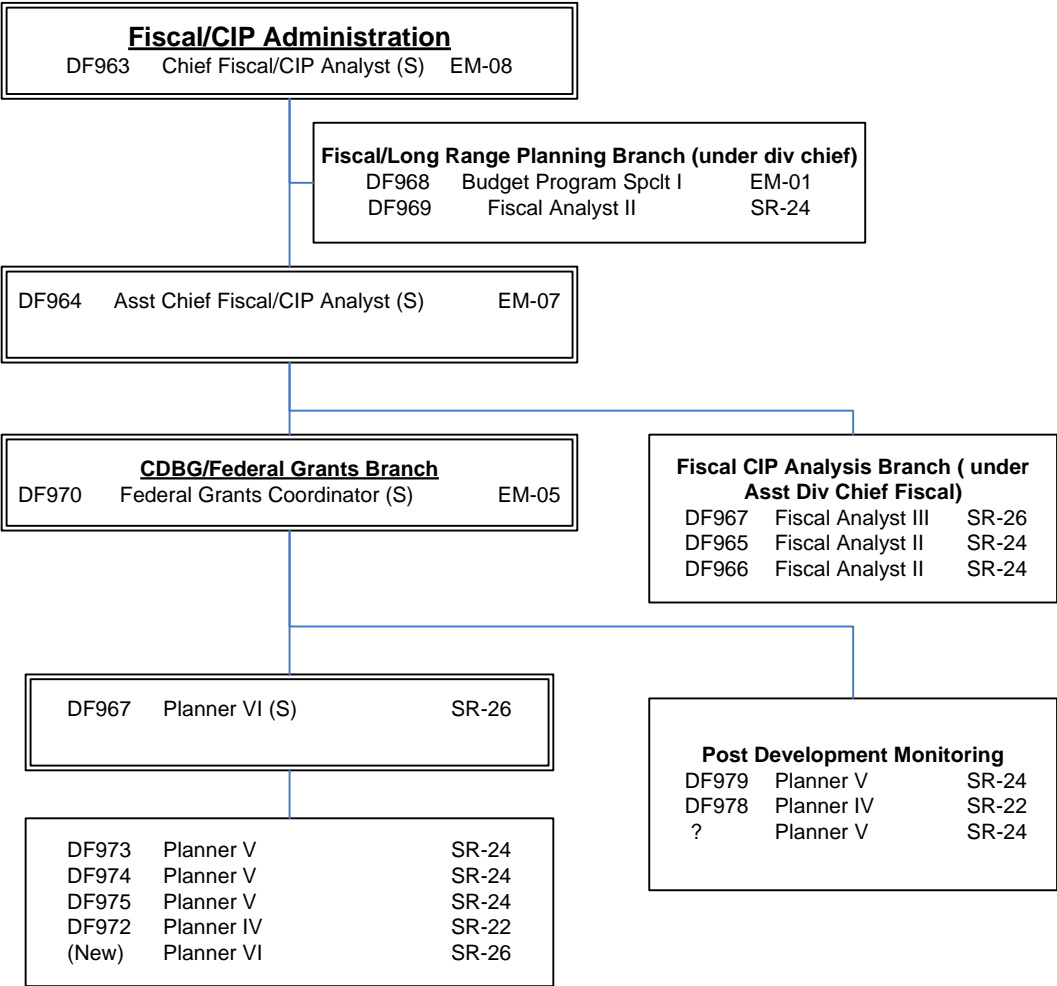
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart B III b: Fiscal Services Branch
 Organization Chart



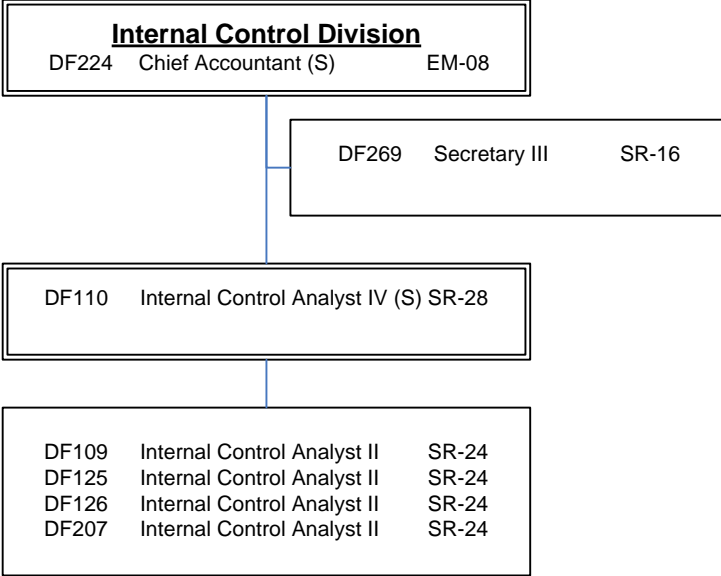
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart C: Budgetary Administration Division
 Organization Chart



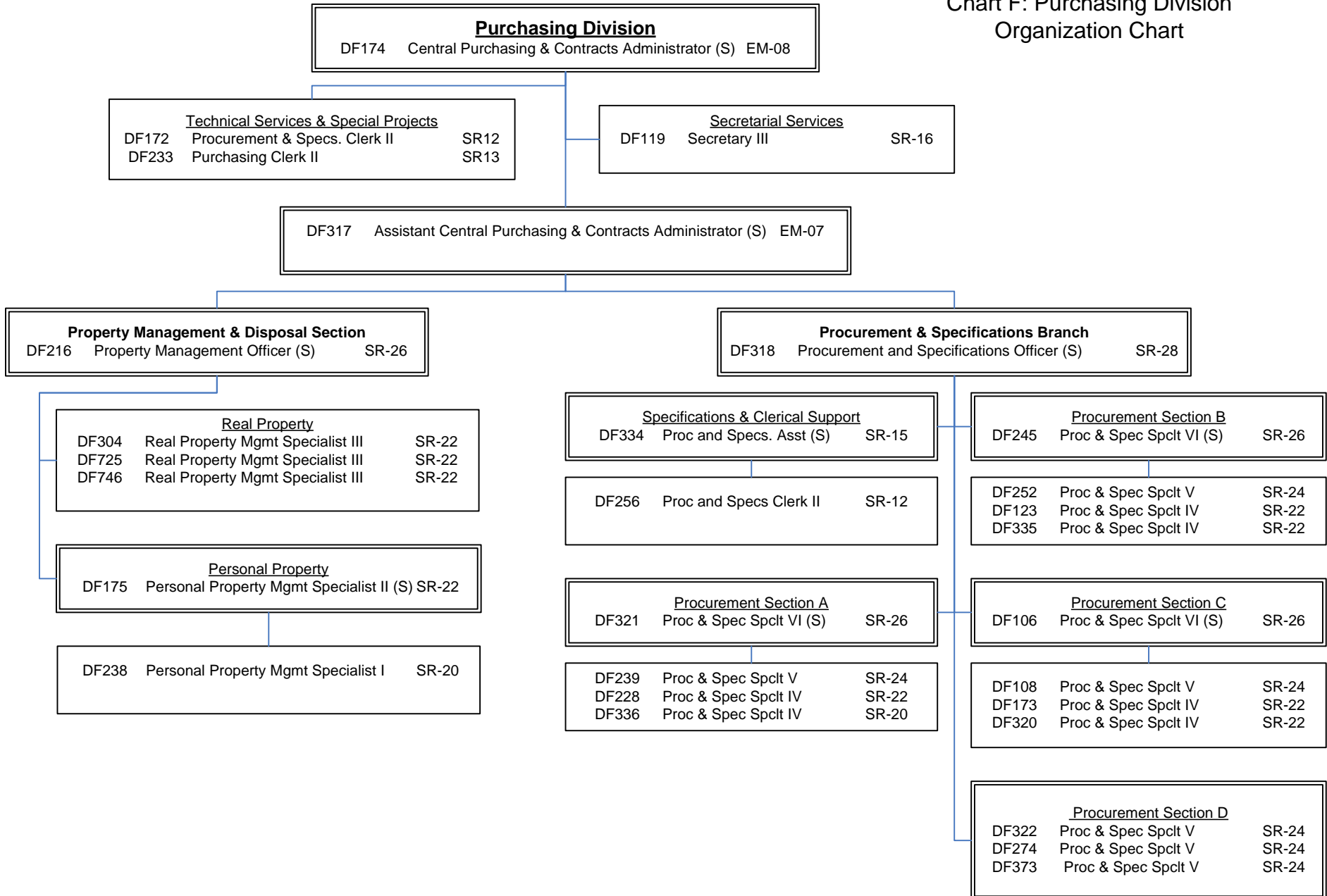
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart D: Fiscal/CIP Administration Division
 Organization Chart



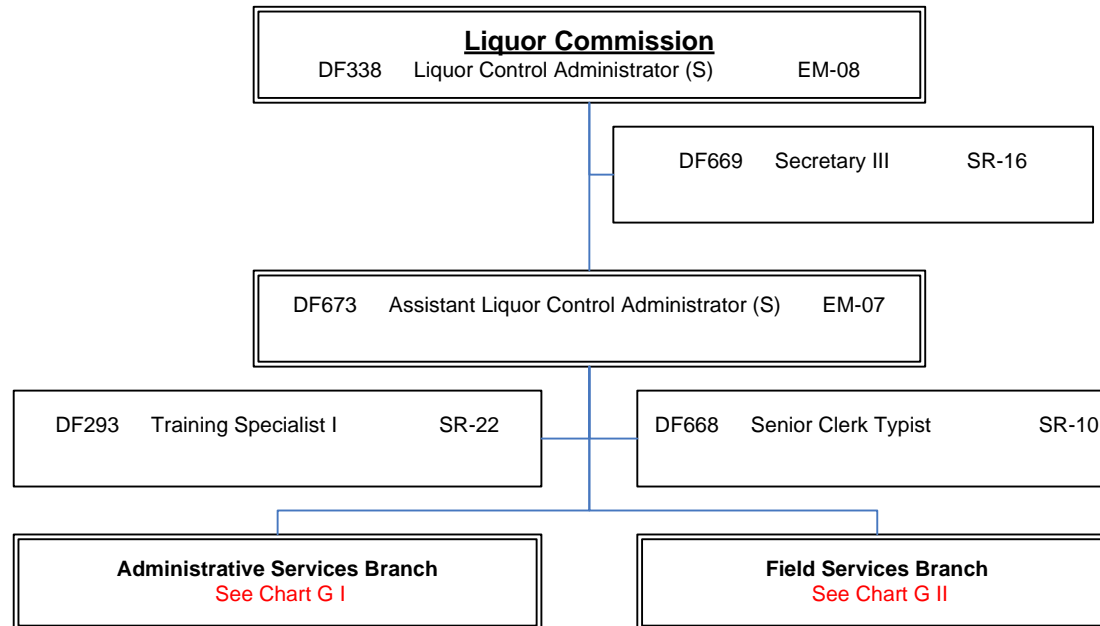
City & County of Honolulu
Department of Budget & Fiscal Services
Chart E: Internal Control Division
Organization Chart



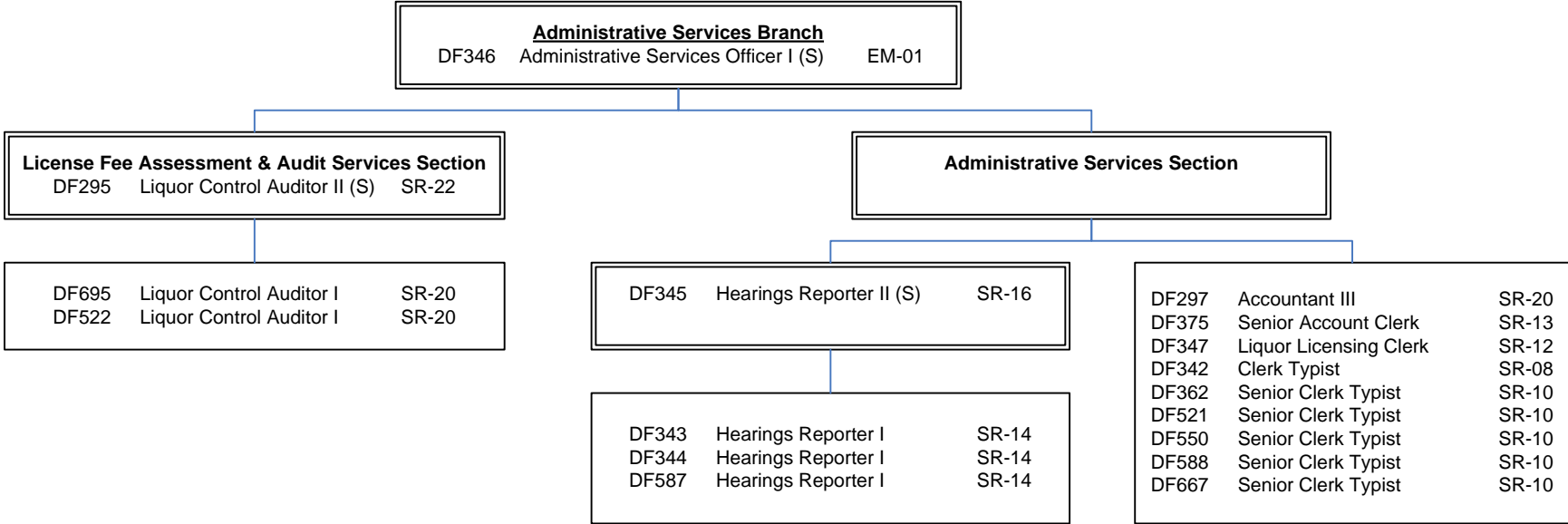
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart F: Purchasing Division
 Organization Chart



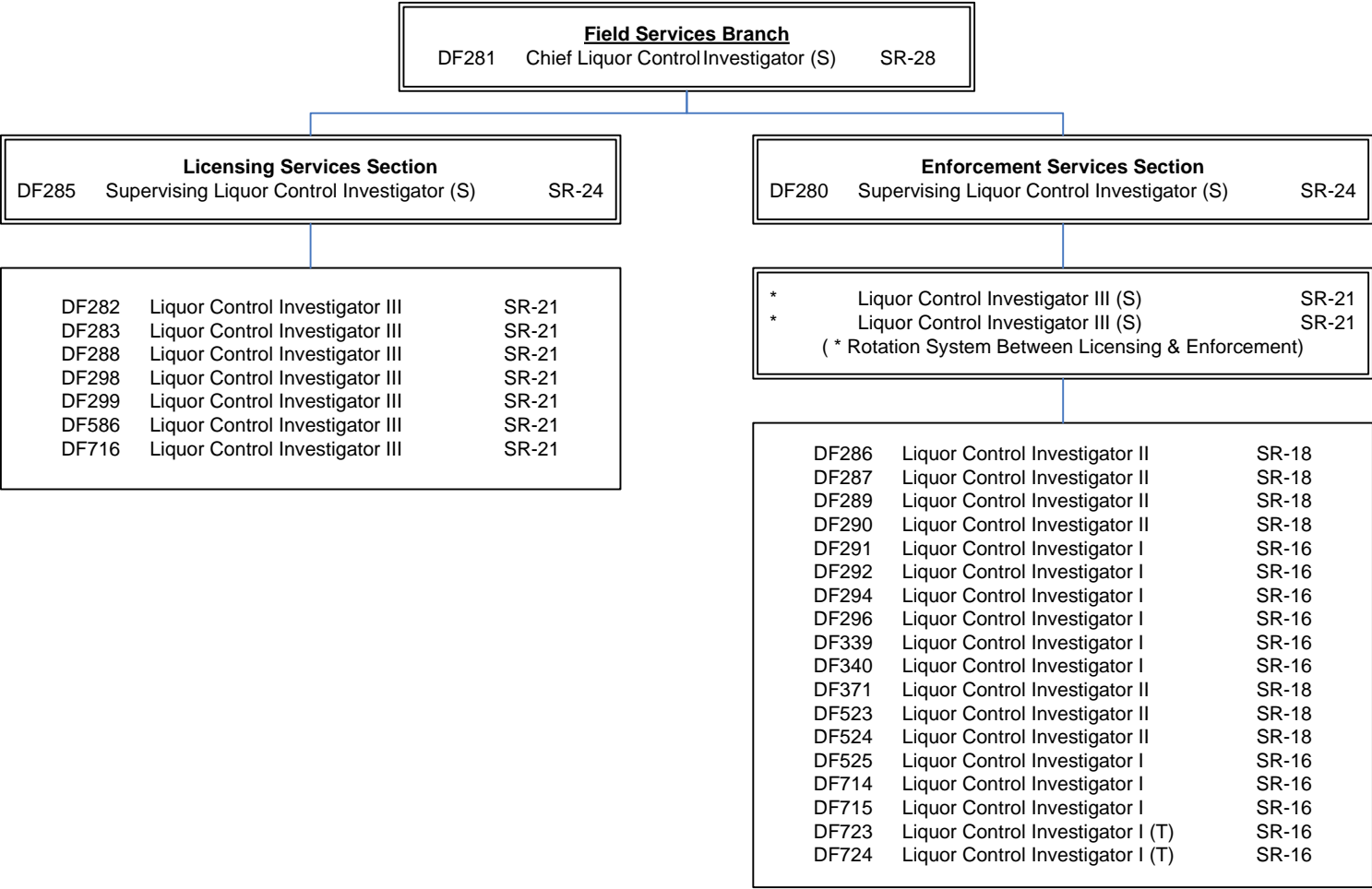
City & County of Honolulu
Department of Budget & Fiscal Services
Chart G: Liquor Commission
Organization Chart



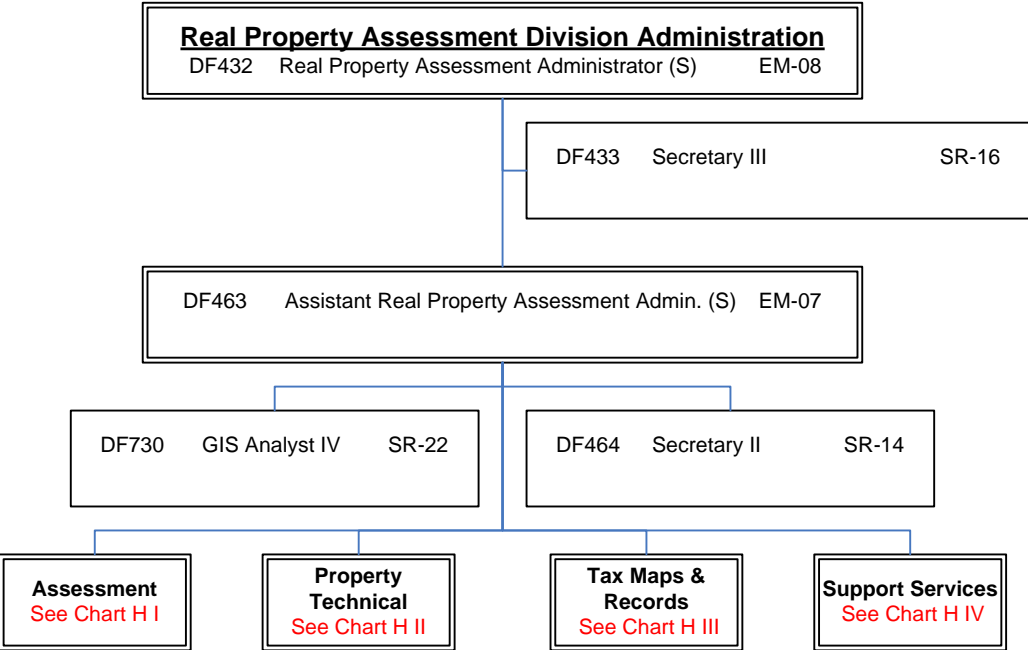
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart G I: Liquor Commission
 Organization Chart



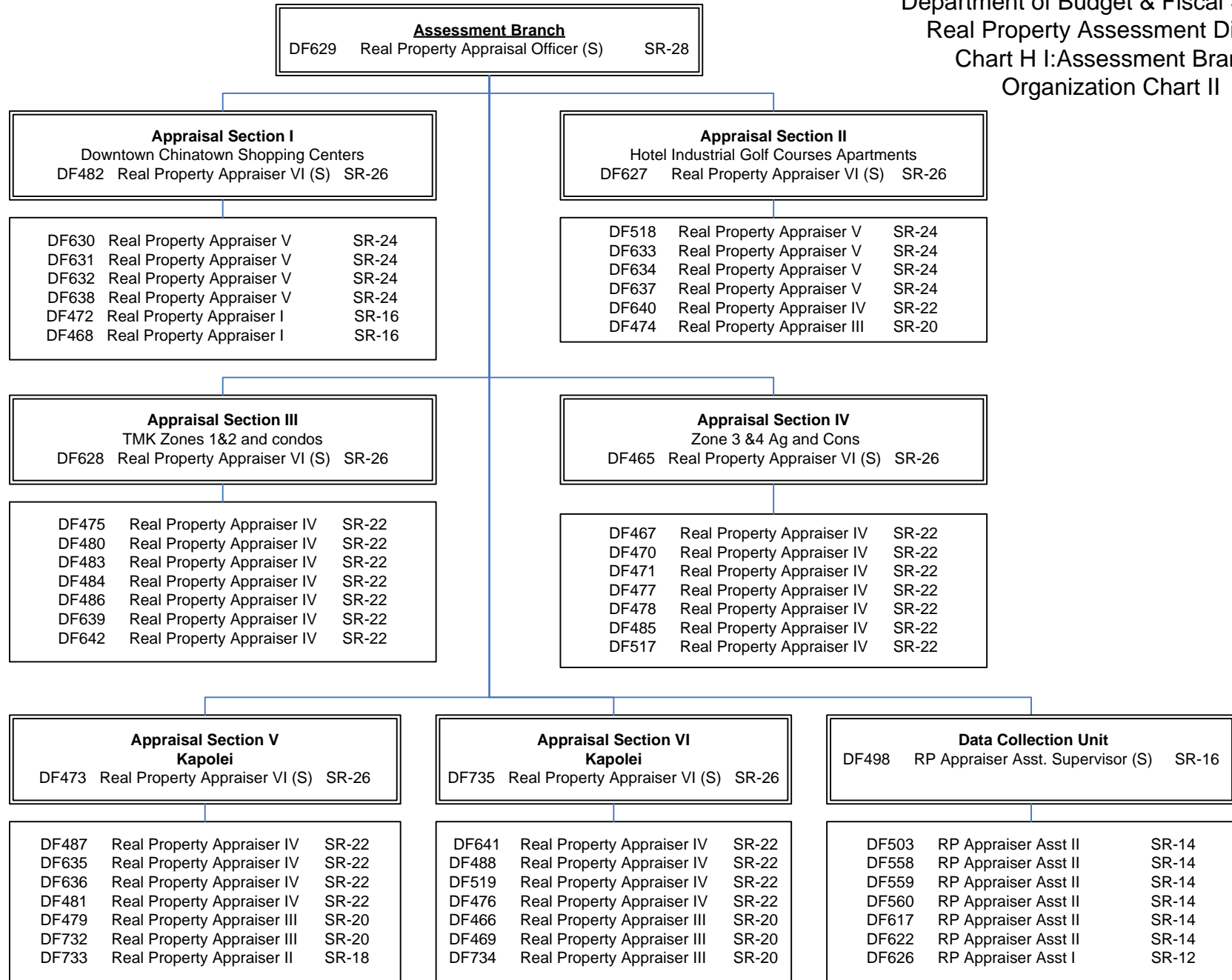
City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart G II: Liquor Commission
 Organization Chart



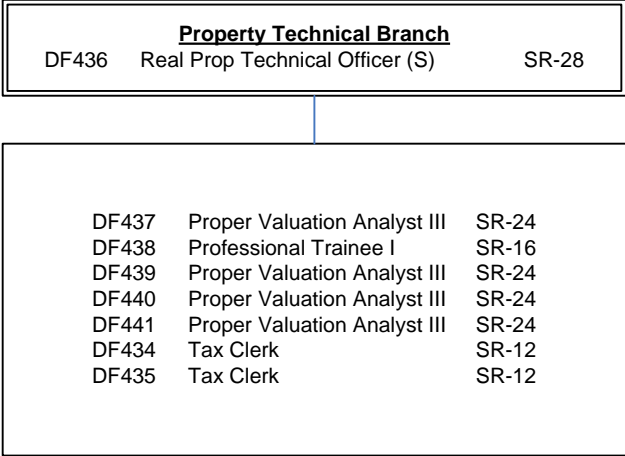
City & County of Honolulu
Department of Budget & Fiscal Services
Chart H: Real Property Assessment Division
Organization Chart I



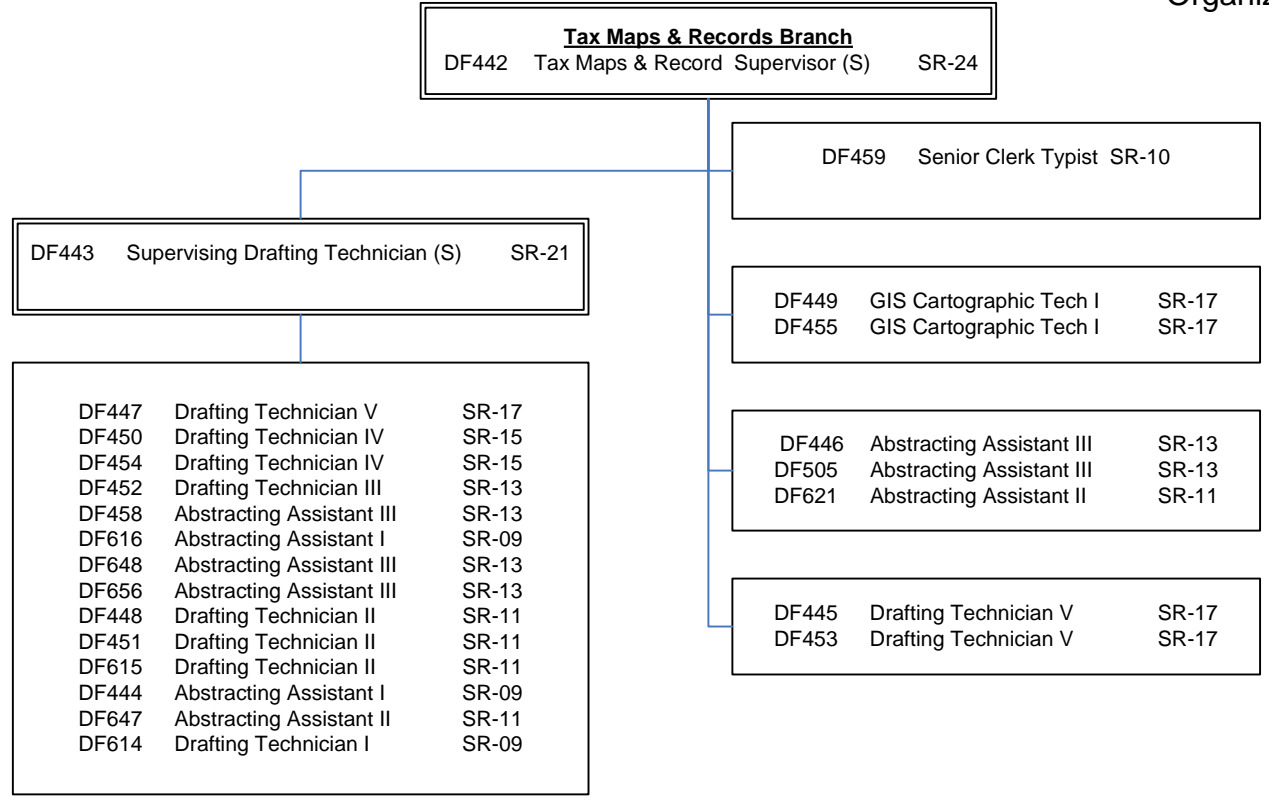
City & County of Honolulu
 Department of Budget & Fiscal Services
 Real Property Assessment Division
 Chart H I: Assessment Branch
 Organization Chart II



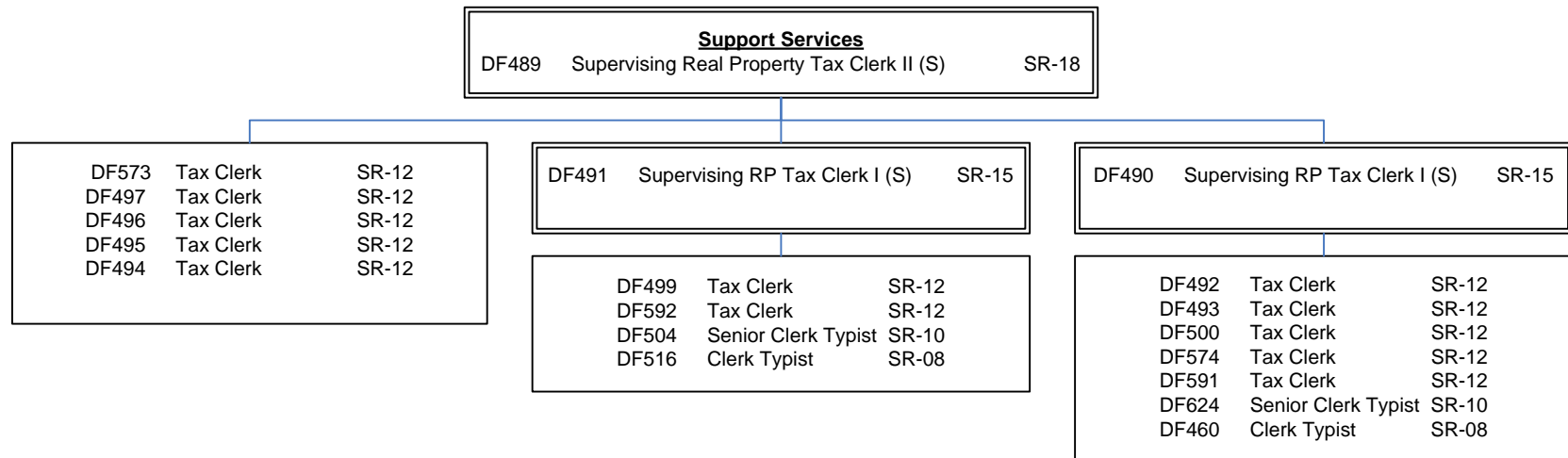
City & County of Honolulu
Department of Budget & Fiscal Services
Real Property Assessment Division
Chart H II: Technical Branch
Organization Chart III



City & County of Honolulu
 Department of Budget & Fiscal Services
 Real Property Assessment Division
 Chart H III: Tax Maps & Records Branch
 Organization Chart IV



City & County of Honolulu
 Department of Budget & Fiscal Services
 Real Property Assessment Division
 Chart H IV: Support Services Branch
 Organization Chart V



City & County of Honolulu
 Department of Budget & Fiscal Services
 Chart I: Treasury Division
 Organization Chart

