



TROY SHIMASAKI  
ACTING CITY AUDITOR

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# OFFICE OF THE CITY AUDITOR

## City and County of Honolulu

### State of Hawai'i

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June 30, 2020

The Honorable J. Ikaika Anderson, Chair  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawai'i 96813

Subject: **Office of the City Auditor's Project Status Report for the Period January 1, 2020 to June 30, 2020**

This report provides the Honolulu City Council with an update on the activities of the Office of the City Auditor (OCA).

#### **Projects Completed for the Period January 1, 2020 to June 30, 2020**

- **Audit of the Department of Planning and Permitting's Process for Reviewing Building Permit Applications, Resolution 18-284, FD1.** Report No. 20-01 released January 2020.
- **Follow-Up on Recommendations from Report No. 16-02, Audit of the City's Paratransit Service.** Report No. 20-02 released January 2020.
- **2019 Service Efforts & Accomplishments Report.** Report No. 20-03 released March 2020.
- **Audit of the Department of Parks and Recreation's Expenditures and Maintenance Priorities, Resolution 19-91, CD1.** Report No. 20-04 released June 2020.
- **2019 National Community Survey (NCS) for the City and County of Honolulu.** Report released February 2020.
- **Citizen Centric Report FY 2019.** Report released March 2020.
- **Comprehensive Annual Financial Report (CAFR).** Financial audit of city and county financial statements for FY2019. The CAFR is performed by external auditors under OCA contract. Report released January 2020.
  - **City and County of Honolulu – Public Transportation System – Bus and Paratransit Operations, Financial Statements and Supplemental Schedules, June 30, 2019.** This audit was performed by external auditors under OCA contract. Report released January 2020.
  - **City and County of Honolulu – Sewer Fund Financial Statements, June 30, 2019.** This audit was performed by external auditors under OCA contract. Report released January 2020.

- **Single Audit of Federal Financial Assistance Programs, June 30, 2019.** This audit was performed by external auditors under OCA contract. Report released March 2020.

### **Projects in Process**

- **Audit of the Honolulu Police Department's Policies, Procedures, and Controls pursuant to Honolulu City Council Resolution 19-255.** Fieldwork in progress.
- **Audit of the Prosecuting Attorney's Policies, Procedures, and Controls pursuant to Honolulu City Council Resolution 19-255.** Fieldwork in progress.
- **Audit of the City's Bikeshare Hawai'i Program pursuant to Honolulu City Council Resolution 19-290.** Fieldwork in progress.
- **Audit of Ticket Sales Operations for Events Held at the Neal S. Blaisdell Center pursuant to Honolulu City Council Resolution 19-264.** Fieldwork in progress.
- **Follow-Up on Recommendations from Report No. 16-03, Audit of the Honolulu Authority for Rapid Transportation.** Fieldwork in progress.
- **Audit of the City's Grants-in-Aid Program.** Project on hold due to staff availability.
- **Comprehensive Annual Financial Report (CAFR).** The CAFR is the financial audit of city and county financial statements for FY 2020. The audit is conducted by external auditors under OCA contract. Preliminary review underway. External audit also includes:
  - **City and County of Honolulu – Public Transportation System (Bus and Paratransit Operations) Financial Statements and Supplemental Schedules, June 30, 2020**
  - **City and County of Honolulu – Sewer Fund Financial Statements, June 30, 2020**
  - **Single Audit of Federal Financial Assistance Programs**
  - **Financial Audit of the City and County of Honolulu for Fiscal Year Ended June 30, 2020 – Management Letter (if applicable)**

### **FY 2019-2020 Audit Work Plan Audits That Were Not Started or Completed**

The following self-initiated audits were deferred so that staff could complete Honolulu City Council-mandated audits and address other priorities. These audit topics may be considered in the future:

- **Audit of Select City On-Line Services**
- **Audit of City Towing Contracts**
- **Audit of Honolulu Fire Department Operations and Practices**

In addition, the **Independent Forensic Audit of the Honolulu Authority for Rapid Transportation (HART), pursuant to Honolulu City Council Resolution 19-29, FD2** will not be completed. The engagement was to be performed by an independent contractor under the supervision of the City Auditor. A draft request for proposal (RFP) was developed and submitted for review. The RFP was not acted upon in time for a contract to be awarded within the fiscal year, in accordance with procurement requirements. Funding has lapsed and there is currently no provision in the FY2020-2021 budget to fund the proposed audit.

The Office of the City Auditor will continue to provide the Honolulu City Council and the public with information on city programs and operations in support of the openness and transparency in government initiatives. We will also continue the important work of pursuing accountability, efficiency, effectiveness, and economy in government operations for the City and County of Honolulu.

Respectfully Submitted,



Troy Shimasaki  
Acting City Auditor

c: Mayor Kirk Caldwell  
Roy K. Amemiya, Jr., Managing Director  
Nelson H. Koyanagi, Jr., Director, Department of Budget and Fiscal Services  
Glen Takahashi, City Clerk  
Jim Williston, Director, Office of Council Services