



**CITY & COUNTY OF HONOLULU  
BOARD OF PARKS AND RECREATION**

*Ka Papa Pāka a me nā Hana Ho‘onanea*



**Committee Members**

Robert Medeiros, Chair  
John Leong  
J Pedro  
Michael Robinson  
Judith Stilgenbauer

**COMMITTEE ON MAINTENANCE, IMPROVEMENTS  
AND PARTNERSHIPS**

Notice is hereby given that a meeting of the  
Board of Parks and Recreation’s Committee  
on Maintenance, Improvements and Partnerships  
will be held on

**Monday, December 16, 2024**

In Person Meeting at City and County of Honolulu  
KUPU Corporation Offices  
Harbor Court  
55 Merchant Street, Suite 3100  
Honolulu, Hawaii 96813  
**1:00 pm to 3:00 pm**

**AGENDA**

**I. Presentation on Parks Maintenance**

- A. Update on Bathroom Maintenance at Parks PMRS - Tara Hirohata
  
- B. Athletic Fields and Green Spaces – Survey Results PMRS - Brandon Kono
  
- C. Maintenance and Servicing of Trees DUF Horticulture Services Branch
  - i. *Arboriculture Section*
  - ii. *Nursery and Landscape Section*
  - iii. *Other Maintenance/Service Requests*
  
- D. Baseline Standards for Botanical Gardens DUF Honolulu Botanical Gardens
  - i. *Complete Maintenance Baseline Services*
  - ii. *Restroom and Mowing Baseline Services Analysis*

**II. Committee Discussion**

A. Future Committee on Maintenance, Improvements and Partnerships Topics of Discussion

**III. Public Testimony**

**IV. Adjournment**

## **PUBLIC TESTIMONY**

Written testimony will be accepted. In-person oral testimony will be permitted on all items on the agenda when each agenda item is taken up. Each speaker may not have anyone else read their statement and is limited to a **three-minute presentation**. Testifiers are encouraged to register/submit testimony at least 24 hours prior to the meeting by calling (808) 768-3003 or emailing [parks@honolulu.gov](mailto:parks@honolulu.gov).

### **Oral Testimony**

Persons who have not registered to testify by the time the Board meeting begins will be given the opportunity to speak on an item following oral testimonies of registered speakers.

### **Written Testimony**

Prior to the Day of the Meeting: Written testimony may be sent to the Department of Parks and Recreation (DPR) via email to [parks@honolulu.gov](mailto:parks@honolulu.gov) or faxed to (808) 768-3053.

On the Day of the Meeting: Please provide 10 copies of written testimony to the Board of Parks and Recreation via Department of Parks and Recreation's staff at the meeting location. If submitted, written testimonies, including the testifier's address, email address, and phone number, will be available to the public on the Department of Parks and Recreation's website.

To request auxiliary aids or services, accommodations due to a disability, or an interpreter for a language other than English in reference to this announcement, please contact the Honolulu Department of Parks and Recreation at (808) 768-3003 on weekdays from 7:45 a.m. until 4:30 p.m. or email [parks@honolulu.gov](mailto:parks@honolulu.gov) as soon as possible or at least three (3) business days before the scheduled meeting. Please note that we may not be able to fulfill requests without sufficient advance notice.

More information about the Board of Parks and Recreation, including minutes & agendas, is available online at: [bit.ly/BoardofParks](https://bit.ly/BoardofParks)