

Hope Bennett, Chair
Caroline Kunitake, Vice-Chair
Jennifer Li Dotson, Member
Valerie Lam, Member
Raven Sevilleja, Member
Helen Stewart, Member
Renee Sonobe Hong, Ex-Officio

Honolulu County Committee
on the Status of Women
*Kōmike Kāko 'o Wāhine o ke
Kalana 'o Honolulu*

CITY AND COUNTY OF HONOLULU

925 Dillingham Boulevard, Suite 200 • Honolulu, Hawai'i 96817

MEETING MINUTES

Friday, September 6, 2024

1:00 p.m.

Kapālama Hale, Conference Room 277
925 Dillingham Boulevard, Honolulu, Hawai'i
Via ZOOM

1. Call to Order

Committee Members present: Hope Bennett, Caroline Kunitake, Valerie Lam, Helen Stewart and Ex-Officio Member Renee Sonobe Hong

Committee Members absent: Raven Sevilleja, Jennifer Li Dotson

Staff Resources Personnel for the Committee present at the meeting:

Shane Akagi, Administrator, DCS, Office of Grants Management (OGM)

Marsha Tamura, DCS/OGM

Jordana Ferreira, Early Childhood Resource Coordinator, DCS

Kathleen Kelly, Deputy Corporation Counsel, assigned to the Committee

The meeting of the Honolulu County Committee on the Status of Women (HCCSW) was called to order by Chair Hope Bennett (Chair) at 1:01 p.m.

2. Approval of Minutes: June 7, 2024 Meeting

Chair Bennett asked for a motion to approve the Minutes of the June 7, 2024 Meeting. Member Lam made the motion, Vice-Chair Kunitake seconded. Motion was passed unanimously.

3. Public Testimony on all Agenda Items

There was no oral (in person or online) testimony or written testimony for this meeting.

4. Testimony/Comments from Department Agencies

Mr. Akagi re-introduced the Committee to Jordana Ferreira, the City's Early Childhood Resource Coordinator. Ms. Ferreira shared the hiring of Tina Marie Lee as an Office Assistant. Ms. Ferreira also shared that the City received a \$750,000 grant to increase the scope and capacity of its Early Childhood initiatives.

Mr. Akagi mentioned that he will be requesting \$30,000 for next year's budget. He also shared that the majority of this year's budget was expended as part of the survey by Hawaii Children's Action Network (HCAN).

Chair Bennett raised the issue of the HCCSW having a representative position on the Hawaii State Commission on the Status of Women (HSCSW). Mr. Akagi recalled that upon the reinstatement of the HCCSW, the Chair received an informal directive to regularly attend HSCSW meetings. Mr. Akagi contends that a more formal directive may be established.

5. Paid Family Leave Project - Updates from Committee Members

Vice-Chair Kunitake notified the Committee that HCAN could now begin formulating survey questions. Member Lam advised the Committee to consider utilizing the HCAN survey to raise public awareness about the issue and highlight HCCSW. Chair Bennett suggested to the Committee that HSCSW might be able to assist with public relations in the endeavor. Member Stewart wanted to point out to the Committee that this project satisfies the Committee's mandate to act as an advisory body to the Mayor. It was agreed that Vice Chair Kunitake would serve as the public information officer's point of contact.

6. FOR DISCUSSION AND ACTION: HCCSW Annual Retreat Planning

The virtual annual retreat will take place on October 4th at the next HCCSW meeting. Chair Bennett announced to the Committee that Nicole Woo will be presenting HCAN's initiatives to the Committee. Chair Bennett announced that Ms. Ferreira and a representative of the Holomua Collective will receive an invitation to speak at the retreat. Members of the Committee wish to use the retreat to discuss a strategically staggered succession, discuss current members' longevity appointments, and emphasize the importance of future appointments to the Managing Director's Office to ensure the HCCSW's future success.

7. FOR DISCUSSION: Agenda Setting for the Next Meeting

Chair Bennett is going to work with Mr. Akagi and the OGM staff to further discuss the planning and scheduling of the HCCSW annual retreat.

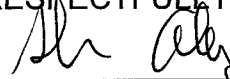
8. Next Meeting: October 4, 2024

The next meeting is scheduled for Friday, October 4, 2024 at 1:00 p.m. as a remote meeting via Zoom with an in-person location at Kapālama Hale.

9. Adjournment

With no further items on the agenda, Chair Bennett adjourned the meeting at 1:43 p.m.

RESPECTFULLY SUBMITTED:

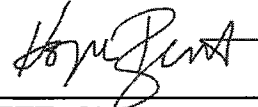


SHANE AKAGI, OGM Administrator

DATE

10/7/2024

APPROVED:



HOPE BENNETT, Chair