



Kaipo Kukahiko, Chair
Grant Kagimoto, Vice Chair
Vincent L. Baldemor, Commissioner
Camron Hurt, Commissioner
Sandra Larsen, Commissioner
Kimberly W. Yoshimoto, Commissioner

Grants in Aid Advisory Commission

Kōmike A 'oa 'o Ho 'olako Kāko 'o

CITY AND COUNTY OF HONOLULU

925 Dillingham Boulevard, Suite 200 • Honolulu, Hawai'i
96817

MEETING MINUTES

Friday, February 16, 2024

1:30 p.m.

Kapalama Hale, Conference Room 277

925 Dillingham Boulevard, Honolulu, Hawai'i

In-Person and by Zoom

1. Call to Order

The meeting of the Grants in Aid (GIA) Advisory Commission (Commission) was called to order by Chair Kaipo Kukahiko (Chair) at 1:31 p.m. with six (6) Commissioners present.

Chair read from the Meeting Notice/Agenda on the Public Participation, Viewing the Meeting, Oral Testimony and Written Testimony framework for this meeting.

Attendance

Commissioners present: By Zoom: Chair Kaipo Kukahiko, Vice Chair Grant Kagimoto, Vincent L. Baldemor, Camron Hurt, Sandra Larsen and Kimberly W. Yoshimoto. All Commissioners indicated that no one was with them at their location.

Staff Resources Personnel present:

By Zoom: Shane Akagi, Administrator, Department of Community Services (DCS), Office of Grants Management (OGM)

Rebecca Espinoza, DCS/OGM

Lynn Wakatsuki, Deputy Corporation Counsel, assigned to the Commission

In-Person: Katherine Hutchinson DCS/OGM

Lauren Jagla, DCS/OGM

Blessing Quon, DCS/OGM

Spenser Kunishige, DCS/OGM

Guest present:

By Zoom: Benjamin Angarone, Guest 1, Ama Kikila Debibar at 1:42 p.m., and Steve Meyer at 1:48 p.m.

2. Approval of Minutes: February 13, 2024 Meeting

Chair asked for a motion to approve and file the minutes of the February 13, 2024 meeting. Vice Chair made the motion, Commissioner Hurt seconded the motion.

Discussion: None

Hearing no objections or abstentions from the Commissioners present, the minutes were approved unanimously.

3. Oral Testimonies and Written Testimonies from the Public

No oral (in-person or online by Zoom) testimony.

There were three (3) written testimonies from Imi Ola Canoe Club that was received by the Commission at this meeting and was sent to the Commission prior to the meeting. Written testimony was received from Steve Meyer, President of Imi Ola Canoe Club, Elias Nakahara, Director of Imi Ola Canoe Club and Lucy Shanefield, participant of Imi Ola Canoe Club. The written testimonies are available as meeting materials.

4. Testimony/Comments from Department/Agencies

a. Presentation from the Department of Community Services for Fiscal Year (FY) 2025

Mr. Akagi thanked the Commissioners for their service. He shared the initial revenue estimate from Budget and Fiscal Services that is available for non-profit grants will be \$9,906,152. This amount is about \$800,000 less than last year and it's due to the flatness of revenue estimates or property tax that was granted by the city. He stated because it's not at the final stages of the budget yet, there might be additional adjustments and as part of the budget ordinance, Council will add in language that will allow flexibility which means, if there are additional funds, grants will be scored downwards and if there is less funds in the grant, it will cut from the lowest score.

b. Presentation and Submission of Variance Changes and Adjustments

Mr. Akagi stated at the last meeting, there were several variances identified in the scores. Since the last meeting, two (2) changes were made to proposal one (1) and six (6), in question A2. With the change, there was little movement in the score of the variance. For the other proposals that had variances, the Commissioners chose not to submit any changes to their score. Mr. Akagi also shared that unfortunately, proposal 144 did not meeting the qualifications that were outlined in the request for grant proposal so proposal 144 was were disqualified.

c. Presentation of Proposal Scores

Mr. Akagi stated along with the written testimonies, the Commissioners should have received the scores of the proposals which was sent to the Commissioners prior to the meeting and will be part of the meeting materials for today's meeting. He mentioned the "amount recommended" is left blank because the funding amount is still yet to be determined. He also mentioned that the final report which will be available at the February 20, 2024 meeting, will show organizations that are specific and exclusive to the council district. Mr. Akagi shared there were nine (9) Tier I grant applications and in the past, the Commission has allocated \$200,000 however, because there are only nine (9) proposals that are lower than that amount, all nine (9) proposals will be fully funded.

5. FOR DISCUSSION AND ACTION (if any): FY2025 Grants in Aid Proposals – Score Variances, Variance Changes, and Adjustments

Chair asked for a motion to accept the variance adjustments. Commissioner Hurt made the motion and Commissioner Baldemor seconded.

No discussion

Hearing no objections or abstentions from the Commissioners present, the motion carried unanimously.

6. FOR DISCUSSION AND ACTION (if any): FY2025 Grants in Aid Proposals – Adoption of Proposal Scores

Chair asked for a motion to adopt the proposed scores. Vice Chair made the motion and Commissioner Baldemor seconded.

No discussion

Hearing no objections or abstentions from the Commissioners present, the motion carried unanimously.

7. FOR DISCUSSION: FY2025 Grants in Aid Proposals – General

No discussion.

8. Next Meeting Date:

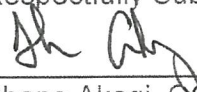
The next meeting is scheduled for Tuesday, February 20, 2024 at 1:30 p.m.
Kapalama Hale, Conference Room 277

This meeting will be held by video/interactive conference technology from remote locations via Zoom with the meeting ID posted on the Agenda, and an in-person location at Kapalama Hale.

9. Adjournment

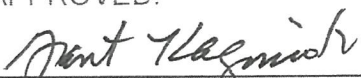
Chair asked for a motion to adjourn the meeting, as there was no additional business on the agenda. Commissioner Hurt made a motion and Commissioner Yoshimoto seconded. Hearing no objections or abstentions, the motion carried unanimously and Chair adjourned the meeting at 1:51 p.m.

Respectfully Submitted,



Shane Akagi, OGM Administrator

APPROVED:



Grant Kagimoto, Vice Chair

2/28/24

Date

The minutes of the Commission Meeting on
February 16, 2024 was approved at the
February 20, 2024 Commission Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Kaipō Kukahiko	<input type="checkbox"/>	<input type="checkbox"/>	
Grant Kagimoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Vincent L. Baldemor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Camron Hurt	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Sandra Larsen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kimberly W. Yoshimoto	<input checked="" type="checkbox"/>	<input type="checkbox"/>	