



Kaipo Kukahiko, Chair
Grant Kagimoto, Vice Chair
Vincent L. Baldemor, Commissioner
Camron Hurt, Commissioner
Sandra Larsen, Commissioner
Kimberly W. Yoshimoto, Commissioner

Grants in Aid Advisory Commission

Kōmike A 'oa 'o Ho 'olako Kāko 'o

CITY AND COUNTY OF HONOLULU

925 Dillingham Boulevard, Suite 200 • Honolulu, Hawai'i
96817

MEETING MINUTES

Tuesday, February 13, 2024

1:30 p.m.

Kapalama Hale, Conference Room 260
925 Dillingham Boulevard, Honolulu, Hawai'i
In-Person and by Zoom

1. Call to Order

The meeting of the Grants in Aid (GIA) Advisory Commission (Commission) was called to order by Chair Kaipo Kukahiko (Chair) at 1:30 p.m. with six (6) Commissioners present.

Chair read from the Meeting Notice/Agenda on the Public Participation, Viewing the Meeting, Oral Testimony and Written Testimony framework for this meeting.

Attendance

Commissioners present: By Zoom: Chair Kaipo Kukahiko, Vice Chair Grant Kagimoto (Vice Chair), Vincent L. Baldemor, Camron Hurt, Sandra Larsen and Kimberly W. Yoshimoto. All Commissioners indicated that no one was with them at their location.

Staff Resources Personnel present:

In-Person: Shane Akagi, Administrator, Department of Community Services (DCS), Office of Grants Management (OGM)

Katherine Hutchinson DCS/OGM

Lauren Jagla, DCS/OGM

Blessing Quon, DCS/OGM

Spenser Kunishige, DCS/OGM

Tammy Ngo, DCS/OGM

By Zoom: Lynn Wakatsuki, Deputy Corporation Counsel, assigned to the Commission

Rebecca Espinoza, DCS/OGM

Guest present:

By Zoom: Benjamin Angarone

2. Welcome New Commissioner Camron Hurt

The Commission welcomed new Commission member: Camron Hurt. Chair thanked the Commissioners and City staff for their efforts and support.

3. Approval of Minutes: December 15, 2023 Meeting

Chair asked for a motion to approve and file the minutes of the December 15, 2023 meeting. Vice Chair made the motion, Commissioner Baldemor seconded the motion.

Discussion: None

Hearing no objections or abstentions from the Commissioners present, the minutes were approved unanimously.

4. Oral Testimonies and Written Testimonies from the Public

No oral (in-person or online by Zoom) testimony or written testimony was received by the Commission at this meeting, after approval of the minutes or before presentation of items No. 6 through 8.

Benjamin Angarone from Honolulu Civil Beat, was in attendance virtually, but did not provide oral or written testimony.

5. Testimony/Comments from Department/Agencies - Presentation from DCS for Fiscal Year (FY) 2025

a. Presentation from the Department of Community Services for Fiscal Year (FY) 2025

Mr. Akagi thanked the Commissioners and his staff for their service. He announced that the scoring of the applications has been completed and he presented the average scores of the organizations; however, there were score variances. Mr. Akagi explained that 154 applicants submitted grant proposals for the GIA Fiscal Year 2025 (FY25). Of the 154 proposals, 9 were for the Tier I Grant and the remaining were for the Tier II Grant. He also presented a report that shows the recusals for each Commissioner.

Mr. Akagi stated that the revenue amount allocated to the GIA fund is still unknown at this time but he hopes to receive it soon. He will work on the remaining reports; DCS must go through a process, as well as comply with the specific and exclusive requirement for each City Council (Council) district, then ensuring that we follow the provisions of the Council resolution that guides the GIA program.

- b. Presentation of Score Variances or Presentation of Proposal Scores (if no variances)

Mr. Akagi informed the Commission that that there were score variances this year.

6. FOR DISCUSSION AND ACTION (if any): FY2025 Grants in Aid Proposals – Score Variances

Mr. Akagi presented the score variances report to the Commissioners. There were 6 proposals that had variances. He explained the variances and advised that it is up to the Commissioners if they want to make changes or accept the scores as it was originally submitted.

Vice Chair stated he accepts his scores the way it was submitted. Commissioner Hurt and Commissioner Yoshimoto stated that they would like to review their scores and may submit changes. Mr. Akagi stated to send him any score changes by Thursday, February 15, 2024 so he can update the report to present and discuss at the February 16, 2024 meeting.

7. FOR DISCUSSION AND ACTION (if any): FY2025 Grants in Aid Proposals – Adoption of Proposal Scores (if no variances)

Due to the variances and possible changes, the proposal scores are not set so the Chair proceeded to the next item.

8. FOR DISCUSSION: FY2025 Grants in Aid Proposals – General

Vice Chair shared his concerns about charter schools applying for the GIA grants because he believes they already get state funding. Commissioner Hurt shared information based on his knowledge and experience with charter schools. He stated that charter schools do receive state funding, however, it is less than what the DOE schools receive and does not cover a number of expenses, such as operations, food, teachers' pay and office rent. Mr. Akagi advised that the Commissioners can score the proposals based on sustainability or capacity.

Vice Chair stated he would like to request to lower the maximum ceiling limit for the GIA grants so that more organizations have the opportunity to be funded. Mr. Akagi stated that the Commission can make recommendations and a letter could be drafted and submitted to Council for consideration. Ms. Wakatsuki explained that the Commission can add this topic as an agenda item for the February 20, 2024 meeting, where the Commission is able to review the draft final report that will be sent to the Council. The Commissioners may make recommendations for changes in the Commission Letter to Council. Mr. Akagi added that the Commission can also schedule a separate evaluation meeting following the submission of the report to discuss any improvements for the Tier I and Tier II grant applications for the GIA Fiscal Year 2026 (FY26) solicitation and provide a Commission Letter to Council at that time as well.

9. Next Meeting Date:

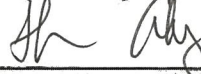
The next meeting is scheduled for Friday, February 16, 2024 at 1:30 p.m.
Kapalama Hale, Conference Room 277

This meeting will be held by video/interactive conference technology from remote locations via Zoom with the meeting ID posted on the Agenda, and an in-person location at Kapalama Hale.

10. Adjournment

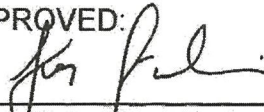
Chair asked for a motion to adjourn the meeting, as there was no additional business on the agenda. Vice Chair made a motion and Commissioner Baldemor seconded. Hearing no objections or abstentions, the motion carried unanimously and Chair adjourned the meeting at 2:20 p.m.

Respectfully Submitted,



Shane Akagi, OGM Administrator

APPROVED:



Kaipo Kukahiko, Chair

2/13/24

Date

The minutes of the Commission Meeting on
February 13, 2024 was approved at the
February 16, 2024 Commission Meeting

	<u>Aye</u>	<u>No</u>	<u>Comment</u>
Kaipo Kukahiko	<input type="checkbox"/>	<input type="checkbox"/>	
Grant Kagimoto	<input type="checkbox"/>	<input type="checkbox"/>	
Vincent L. Baldemor	<input type="checkbox"/>	<input type="checkbox"/>	
Camron Hurt	<input type="checkbox"/>	<input type="checkbox"/>	
Sandra Larsen	<input type="checkbox"/>	<input type="checkbox"/>	
Kimberly W. Yoshimoto	<input type="checkbox"/>	<input type="checkbox"/>	