

Guidance for Completing Vehicle Weight-Tax Waiver Form

U.S. Military Non-Resident Certificate CS-L(MVR)50 (*white form*)

Eligibility requirements:

Active-duty service members stationed at a military installation on O‘ahu who are residents of another state, or their spouse who claims the same legal residence of a member of the U.S. Armed Forces on active duty on O‘ahu, are exempt from payment of City and County of Honolulu and Hawai‘i motor vehicle weight taxes, and certain other fees, for vehicles registered in their name. If you qualify and want to be exempt from the weight taxes:

- Non-resident active-duty military personnel or spouse must submit a properly completed U.S. Military Non-Resident Certificate, Form CS-L(MVR)50, for each registration, renewal or transfer transaction involving their POV(s), including annual registration renewals.

Benefit:

County weight tax, state weight tax, state registration fee, highway beautification fee, and if applicable, the electric vehicle/hybrid/alternative fuel vehicle fee, are all waived.

- You will pay only the county registration fee (\$20), emblem fee (.50), and if applicable, new plate fee (\$5).
- You will also pay, if applicable, any specialty/organizational or personalized plate annual surcharge.

Procedures:

Only properly completed and certified original forms are accepted. Copied or scanned forms will be rejected.

Certifying officials should never sign and distribute blank forms.

1. Eligible active duty service member:

- Obtain an original CS-L(MVR)50 (*white form*) from your military unit or military personnel office.
- Service member completes the top two-thirds of the form, signs and dates form.
 - Use one ink pen to complete the form: provide all requested information, sign and date form.
 - Using different pens or ink colors in the top two-thirds of the form will invalidate the form.
 - No white-out or lined out corrections allowed; if you make a mistake, get a new, original form.
 - Use a separate form for each eligible vehicle that you are requesting a weight-tax waiver.
 - Submit completed, signed and dated form(s) to the certifying official.

2. Certifying official (commanding officer or designated personnel officer):

- Certifying official is responsible for certifying the service member-provided information.
- Certifying official uses one pen to complete all spaces (date; printed name, rank, branch of service; and signature) in the CERTIFICATION portion of the form.
 - Using different pens or ink colors in the CERTIFICATION portion will invalidate the form.
- **Properly completed and certified forms are valid for 30 days.**
 - Certified forms older than 30 days will be rejected.

3. Schedule an appointment to register vehicle(s) at any satellite city hall:

- Go online to alohaq.org to make an appointment to register your vehicle or renew your vehicle registration.
- Be sure your annual safety inspection is current, gather your properly completed and certified CS-L(MVR)50 (*white form*) along with all required supporting documentation and valid military ID, and report for your appointment, allowing time to park and get inside the facility a few minutes before the appointment time.

Exceptions to the benefit:

- Leased vehicles and commercial-use vehicles are **not** eligible for the non-resident weight-tax fee waiver form CS-L(MVR)50 (*white form*).
- Should you leave active duty, change your residency to Hawai‘i or have a change of duty station but your vehicle remains in Hawai‘i, you are no longer exempt from Hawai‘i's motor vehicle weight tax and fees.
 - To avoid a penalty, re-register your vehicle within **30 days** of the effective date of your change in status.

City and County of Honolulu • Department of Customer Services

Motor Vehicle, Licensing and Permits Division