



# ELECTIONS ACCESSIBILITY NEEDS ADVISORY COMMITTEE

CITY AND COUNTY OF HONOLULU  
OFFICE OF THE MAYOR  
HONOLULU, HAWAII 96813-3077

**Committee Members**  
Donald Sakamoto, Chair  
Brandon Young, Vice Chair  
Ho'opi'ookalani Balaz  
Ann Lemke

## Minutes

Honolulu Elections Accessibility Needs Advisory Committee Meeting  
Honolulu Hale Room 205 & Virtually via WEBEX  
Friday, June 14, 2024 at 2:30 P.M.

Video recording of this meeting can be found at:  
[https://www.youtube.com/watch?v=R2vjWG9Ls\\_o](https://www.youtube.com/watch?v=R2vjWG9Ls_o)

### Committee Members

Donald Sakamoto, Chair  
Brandon Young, Vice Chair  
Ho'opi'ookalani Balaz  
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### **I. CALL TO ORDER**

The meeting was called to order at 2:30 p.m. by Chair, Donald Sakamoto

### **II. ROLL CALL**

Ho'opi'ookalani Balaz  
Ann Lemke  
Brandon Young  
Donald Sakamoto

With the formal attendance noted and a quorum present, the meeting continued.

### **III. APPROVAL OF MINUTES OF APRIL 26, 2024 MEETING**

- Ann Lemke moved, and Brandon Young seconded the minutes of the April 26, 2024 meeting be approved. The motion passed unanimously.

### **IV. INFORMATIONAL DEMONSTRATION AND DISCUSSION BY THE STATEWIDE ELECTIONS ACCESSIBILITY NEEDS COMMITTEE ON THE USE OF AN ALTERNATIVE FORMAT BALLOT**

Mr. James Gashel conducted the demonstration.

- This is unique for the City and County of Honolulu
- You can check to make sure you are registered online
- Everything is encrypted

- Mr. Gashel recommended an electronic alert be sent to voters who signed up for an alternative format ballot with information similar on the Notice of Voter Registration Card and that they will be receiving an electronic ballot
- Mr. Rex Quidilla of the Honolulu Elections Division was asked to provide information on how the ballots are received, processed and counted
- Mr. Quidilla provided information on accessible voting resources that will be available at voter service centers

## **V. PRESENTATION AND DISCUSSION ON THE PAMPHLET: TIPS FOR ELECTION WORKERS AND VOLUNTEERS: HOW TO ASSIST VOTERS WITH DISABILITIES**

Mr. James Gashel gave the presentation and led the discussion:

- Chair Sakamoto asked the committee members and the public if they had any other tips to add to the pamphlet to inform the State Office of Elections

## **VI. SCHEDULE NEXT MEETING**

- Committee Member Young moved the next meeting be held on September 20,, 2024 at 2:00 p.m., and Lemke seconded the motion. It was passed unanimously.

## **VII. ANNOUNCEMENTS**

- Chair Sakamoto thanked the staff, board members, and Mr. Gashel for their participation in the meeting
- Chair Sakamoto commented reminded all make sure to vote and vote early
- Mr. Quidilla reiterated engaging any voter services early

## **VIII. ADJOURNMENT**

- Committee Member Lemke moved to adjourn the meeting and was seconded by Vice Chair Young. The motion passed unanimously and the meeting adjourned at 3:55 pm.